

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

January 14th, 2019 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor David Boyle, followed by the Pledge to the Flag led by Jeremy Hargrave. The following Trustees were present: John Mullen, Michele Graham. Absent Trustee: John Igoe and Trustee Michael Cianfrini,

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Town Representatives, Melissa Haacke and Charlie Carroll; Village Residents, Jeremy and Kristen Hargrave; CEO and ZEO, Mike Morris.

PUBLIC HEARING:

PUBLIC COMMENTS:

1. **Melissa Haacke & Charlie Carroll – Christmas Trees in the Park and the Electric.**
Melissa Haacke spoke to the Board about the Christmas Trees in the park. They would like to propose that the Village move the outlets from the ground to an above the ground outlet box on a pole, independent service cabinet, with ground faults, 12-16 faults, and a panel heater, to avoid water tripping the outlets as many Christmas trees would not stay lit. No new electric lines in the ground will be needed. Estimated cost and time would be \$1500-\$2000 per panel in parts and about 2-3 days of labor. The Board will discuss this further at a future budget workshop.

2. **Kristen Hargrave:** Kristen and Jeremy Hargrave spoke to the Board about a sewer line issue they had at their home, they claim the sewer main needed to be cleaned and caused a back-up into her home. She hired Roto-Routers, whom had to make several visits to address the issue, Mayor Boyle states he will investigate the issue further and relay the discovery of events to the Hargrave's. It may be discussed again at a future meeting.

OLD BUSINESS:

1. **WWTP Rehab Capital Project and Drainage Capital Project.**

A) Pay Application # 5 – STC Construction: To Be Funded by CDBG Grant.

A Motion was made by Trustee Graham to approve Pay Application # 5 – STC Construction and any CDBG pay application request forms necessary as this payment is to be funded by the CDBG Grant Fund, second by Trustee Mullen. Ayes: Mullen, Graham, Boyle. Carried.

B) Pay Application # 1 – Suburban Electric: To Be Funded by EFC Grant.

A Motion was made by Trustee Mullen to approve Pay Application # 1 – Suburban electric and any EFC pay application request forms necessary as this payment is to be funded by the NYS EFC Grant Fund and Financing, second by Trustee Graham. Ayes: Mullen, Graham, Boyle. Carried.

C) Waste Management Invoice – Sludge Hauling – To Be Funded by EFC Grant.

A Motion was made by Trustee Mullen to approve Waste Management’s Invoice and any EFC pay application request forms necessary as this payment is to be funded by the NYS EFC Grant Fund and Financing, second by Trustee Graham. Ayes: Mullen, Graham, Boyle. Carried.

2. National Grid Formal Proposal for LED Street Light Conversion Approval.

A Motion was made by Trustee Graham to approve the National Grid Formal Proposal for LED Street Light Conversion Program at an NBV of \$0 (no upfront cost) and an energy incentive of \$6450, and authorize DPW Supervisor Laney and Clerk-Treasurer Maguire to execute any documents needed to complete said conversion, second by Trustee Mullen. Ayes: Mullen, Graham, Boyle. Carried.

NEW BUSINESS:

- 1. NYS EFC Planning Grant #84243 Review – Infiltration and Inflow Phase II - \$30,000.**
The Board has reviewed the approval letter and will pursue the funding of said Grant. Official resolutions will be presented at future meetings.

A Motion was made by Trustee Mullen to accept the NYS EFC Planning Grant #84243 Review – Infiltration and Inflow Phase II, in the amount of \$30,000, and authorize Mayor Boyle to execute all documents needed to proceed with the Infiltration and Inflow Phase II project, second by Trustee Graham. Ayes: Boyle, Mullen, Graham. Carried.

- 2. Genesee County Youth Bureau and Family Court Community Service Agreement.** The Village Board reviewed the request from the Genesee County Youth Bureau and have decided not to participate as community service provider to youths for liability reasons and lack of available oversight.
- 3. Fire Department Report.** Mayor Boyle informed the Board that the Fire Department and Town officials met to discuss the future budget for 2019-2020.
- 4. Zoning and Code Report.** Mike Morris provided a verbal report to the Board.
- 5. Approval of December 10th, 2018 Minutes.**

A Motion was made by Trustee Mullen to approve the December 10th, 2018 Minutes, second by Trustee Graham. Ayes: Graham, Mullen, Boyle. Carried.

- 6. Approval of January 2019 Abstract.**

A Motion was made by Trustee Mullen to approve the January 2019 Abstract, second by Trustee Graham. Ayes: Graham, Mullen, Boyle. Carried

- 7. December 2018 Investment Report.**

A Motion was made by Trustee Graham to approve the December 2018 Investment Report, second by Trustee Mullen. Ayes: Graham, Mullen, Boyle. Carried

8. November 2018 Financials.

A Motion was made by Trustee Graham to approve the November 2018 Financials, second by Trustee Mullen. Ayes: Graham, Mullen, Boyle. Carried.

9. D.P.W. Report. Written Report provided to the Board.

A Motion was made by Trustee Graham to approve 2 employees to attend a water seminar @ \$25 per person, located at the Clarion Hotel in Batavia, New York, on February 13th, second by Trustee Mullen. Ayes: Boyle, Mullen, Graham. Carried.

10. Clerk's Report. Written Report provided to the Board.

A) Request for One Time Credit.

A Motion was made by Trustee Graham to approve the one-time credit request for account # 265, second by Trustee Mullen. Ayes: Graham, Mullen, Boyle. Carried

B) Request for Reimbursement/Financial Support for Sewer Back up Issue:

No motions offered, will discuss further and make motion at next meeting after a discovery of events takes place with our DPW department and the work that was performed.

11. Trustee Reports. Trustee Graham went through the Emergency Water Plan Update with the Board and would like this approved by the end of February. She spoke to DPW Supervisor Laney about several topics of concern around the Village. She also discussed the Town meetings and when she would like to attend based on the remaining dates that have not been filled.

12. Mayor's Report. Mayor Boyle provided a verbal report to the Board.

Having no further business to come before the Board, the meeting was adjourned @ 8:34 PM on **A Motion** by Trustee Mullen,

The next regular Board meeting held on January 28th, 2019 @ 6:30 PM at the Village Hall, 39 Main Street.

Second by Trustee Graham. Ayes: Mullen, Graham, Boyle. Carried.

Respectfully Submitted,

Andrew Maguire
Clerk/Treasurer
January 14th, 2019