

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**January 22<sup>nd</sup>, 2018 @ 5:00 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 5:00 p.m. by Mayor Jason Armbrewster followed by the Pledge to the Flag. The following Trustees were present: Jeremy Yasses, David Boyle, John Mullen, John Igoe.

Also, Present: Andrew Maguire, Clerk-Treasurer; Bill Sturgeon, Fire Department President; Sean Downing, Fire Chief; Carol Glor; Town Supervisor; Barry Flansburg; Town of Oakfield; Brian Quinn, Daily News. (according to the official sign-in sheet).

**PUBLIC HEARING:**

**PUBLIC COMMENTS:**

**OLD BUSINESS:**

1. **Municipal Solutions : President ; Jeff Smith.** Municipal Solutions President, Jeff Smith, spoke to the Board about the Waste Water Treatment Plant (WWTP) Rehabilitation Capital Project and the Grant's that were awarded.

- A) **Amended Contract for Services; WWTP Rehabilitation Grants and Bonding.** Mr. Smith presented the Amended Services Contract for administration of the grant funds and certain fiscal aspects of the project. This contract is needed to close the NYS EFC Grant fund for budgeting purposes.

**A Motion** was made by Trustee Yasses to approve Municipal Solution's Amended Contract for Services; WWTP Rehabilitation Grants and Bonding, not to exceed \$29,000, second by Trustee Boyle. Ayes: Boyle, Igoe, Yasses, Mullen. Carried.

- B) **Bonding Schedules.** Mr. Smith discussed the potential bonding schedules for the project once completed. It will likely be 2020 when there will be a need for bonding. No action needs to be taken until that time.

- C) **WQIP Awards Letter.** Mr. Smith presented the NYS WQIP-DEC Award Letter for \$1,000,000 for the WWTP Rehabilitation project.

**A Motion** was made by Trustee Boyle to accept the award letter from NYS WQIP-DEC Grant program in the amount of \$1,000,000, second by Trustee Igoe. Ayes: Boyle, Igoe, Mullen, Yasses. Carried.

2. **Hodgson Russ LLP Bond Counsel Services Agreement; Needed for NYS EFC Closing for budgeting purposes.** Mr. Smith spoke about the importance of having strong bond counsel and the purpose of Hodgson Russ submitting this agreement is for the NYS EFC Grant and its budget, otherwise the Village will not be allowed to close on the Grant funding.

**A Motion** was made by Trustee Igoe to approve Hodgson Russ LLP Bond Counsel Services Agreement, not to exceed \$21,000, second by Trustee Yasses. Ayes: Boyle, Igoe, Yasses, Mullen. Carried.

**NEW BUSINESS:**

- 1. RESOLUTION #3 – 2018: APPOINTING FAIR HOUSING OFFICER, LABOR STANDARDS COMPLIANCE OFFICER AND SECTION 3 COORDINATOR FOR CDBG GRANT ADMINISTRATION.**

**A Motion** was made by Trustee Mullen to approve RESOLUTION #3 – 2018: APPOINTING FAIR HOUSING OFFICER, LABOR STANDARDS COMPLIANCE OFFICER AND SECTION 3 COORDINATOR FOR CDBG GRANT ADMINISTRATION, second by Trustee Yasses. Ayes: Boyle, Igoe, Yasses, Mullen. Armbrewster Abstains. Carried

- 2. RESOLUTION #4 – 2018: AMENDING RESOLUTION # 2 OF 2018- APPOINTING INSPECTORS OF ELECTION.**

**A Motion** was made by Trustee Igoe to approve RESOLUTION #4 – 2018: AMENDING RESOLUTION # 2 OF 2018- APPOINTING INSPECTORS OF ELECTION, second by Trustee Mullen. Ayes: Boyle, Igoe, Yasses, Mullen. Carried

- 3. Fire Department Presentation on Districting and Budget. Fire Chief Sean Downing and Fire Board President Bill Sturgeon spoke to the village Board about the upcoming budget as well as the potential of becoming its own fire district or implementing a fire protection district in both the Town and Village.**

**A Motion** was made Trustee Yasses to pursue seeking legal aid from an attorney, who specializes in Fire Law, about the process of becoming a taxable fire district or fire protection districts and hold a joint meeting with the Town of Oakfield and Fire Department, contingent on fire department paying for the initial meeting with the attorney second by Trustee Boyle. Ayes: Boyle, Mullen, Yasses. Abstain: Igoe. Carried.

- 4. Clerk's Report. Written Report Submitted.**

**A Motion** was made by Trustee Mullen to approve Employee Mikolajczyk to attend a water seminar on February 8<sup>th</sup>, 2018 @ a cost of \$125 in Batavia NY, second by Trustee Boyle. Ayes: Boyle, Igoe, Yasses, Mullen. Carried.

- 5. Mayor's Report. Verbal Report was Given.**

Having no further business to come before the Board, the meeting was adjourned @ 7:20 PM on **A Motion** by Trustee Boyle seconded by Trustee Yasses. Ayes: Boyle, Mullen, Yasses. Carried.

The next regular Board Meeting and will be February 12<sup>th</sup>, 2018 @ 5:00 p.m.

Respectfully Submitted,

Andrew Maguire  
Clerk/Treasurer  
January 22<sup>nd</sup>, 2018

January 22<sup>nd</sup>, 2018

**RESOLUTION #3 – 2018: Appointing Fair Housing Officer, Labor Standards Compliance Officer and Section 3 Coordinator for CDBG Grant Administration**

**WHEREAS**, the Village Board of Trustees of the Village of Oakfield has determined that it is in the Village’s best interest to make the following appointments regarding the administration of the CDBG Grant Funding, Project No. 833PR16-17, that was awarded for the Waste Water Treatment Plant Rehabilitation Project; specifically Form 8-1 Project Team; Fair Housing Officer, Section 3 Coordinator and Labor Standards Compliance Officer; and,

**WHEREAS**, The Board of Trustees have appointed the following; and,

- 1) Fair Housing Officer: David Boyle, Village of Oakfield Deputy Mayor.
- 2) Section 3 Coordinator: Steve Mountain, Mountain Engineering President.
- 3) Labor Standards Compliance Officer: Steve Mountain, Mountain Engineering President.

**WHEREAS**, the appointments stated above will remain in affect the entire length of the CDBG Agreement, barring any unforeseen circumstances which would require an alternative appointment. If one of these appointments is no longer associated with this project, an alternative appointment will be made; and,

**NOW THEREFORE, BE IT RESOLVED;** This Resolution shall take effect immediately.

Dated: January 22<sup>nd</sup>, 2018.

**MOTION OFFERED By Trustee Mullen**

**SECONDED: By Trustee Yasses**

**Ayes: Mullen, Boyle, Igoe, Yasses**

**Nays:**

**Carried.**

January 22<sup>nd</sup>, 2018

**VILLAGE OF OAKFIELD**

**RESOLUTION #4 – 2018: AMENDING RESOLUTION # 2 OF 2018- APPOINTING INSPECTORS OF ELECTION**

**WHEREAS ELECTION LAW Section 15-116 requires** the Board of Trustees of a Village to adopt a Resolution at least forty (40) days prior to a Village Election appointing two (2) to four (4) inspectors, alternate inspectors, if any, and a Chairperson of Inspectors, and

**WHEREAS**, The Village Board of Trustees find it in the best interest of the Village to have 4 inspectors for March 20<sup>th</sup>, 2018’s Village Election; and,

**WHEREAS**, said resolution must also fix the compensation of the inspectors.

**NOW THEREFORE BE IT RESOLVED THAT THE CHAIRPERSON OF THE INSPECTORS IS:**

**Rose Nicometo - Chairperson (R)**

**THE REPUBLICAN INSPECTORS ARE:**

Rose Nicometo & Virginia Mullen

**THE DEMOCRATIC INSPECTORS ARE:**

Barb Barbour & Peter Vandetta

**THE ALTERNATE INSPECTORS ARE:**

**Republican:** Beverly Beckley,

**Democrat:** Elaine Forti, Linda Giambrone,

The fixed rate of compensation is \$10.40 per hour in 2018.

**Motion to adopt Resolution #4-2018 by Trustee Igoe  
Seconded by Trustee Mullen**

Ayes: Boyle, Igoe, Mullen, Yasses.

Absent Trustee: None

Carried.