

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

January 27, 2020 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Joe Elmore. The following Trustees were present: John Igoe, Michelle Graham, John Mullen, and Michael Cianfrini

Also, Present: Clerk/Treasurer, Kimberly Staniszewski; DPW Supervisor, Dave Laney; Mountain Engineering President, Steve Mountain; WWTP Lou Moretti and Joe Elmore from Camden Group, Inc.

PUBLIC HEARING:

1. Resolution # 30–2019: AMENDING APPENDIX A OF WATER RULES AND REGULATIONS ADOPTED JUNE 1990. Effective June 1, 2019.

A Motion was made by Trustee Graham to open the public hearing @ 6:31 pm to hear comments for or against the adoption of Resolution # 30–2019: Amending Appendix A of Water Rules and Regulations Adopted June 1990. Effective June 1, 2019, second by Trustee Igoe. Ayes: Trustees Igoe, Graham, Mullen, and Cianfrini. Carried

A Motion was made by Trustee Igoe to close the public hearing @ 7:51 PM on the adoption of Resolution # 30–2019: Amending Appendix A of Water Rules and Regulations Adopted June 1990. Effective June 1, 2019, second by Trustee Mullen. Ayes: Trustees Igoe, Graham, Mullen, and Cianfrini. Carried

PUBLIC COMMENTS: None

OLD BUSINESS:

1. WWTP Rehab Capital Project. Steve Mountain, Mountain Engineering:

- a. STC will remain open until Spring. If there is anything else to do the Village is to notify them as soon as possible.
- b. There will be grant money left from the project. If there are additional items to be added to the project let Steve know.

NEW BUSINESS

1. **WWTP Report- Lou Moretti, Camden Group-** Lou Moretti provided a written report to the board.
 - a. SPEDES permit renewal was submitted. There is a change to the STP designation, Mr. Moretti is working with DEC on making sure the permit is renewed correctly.
 - b. Potable water usage continues to decrease with changes in process that they are implementing at the plant.
 - c. Mr. Moretti will provide a recommendation on a waste removal schedule so the board can include the cost in the budget estimates.
 - d. An abnormal amount of “Grease” is coming into the STP. Suggest that grease trap inspections be performed regularly to try and determine the cause.
 - e. Test Run of the UV system will be done in the spring.

2. Resolution #2-2020 Amendment Appointing Inspectors of Election

A Motion was made by Trustee Cianfrini to approve Resolution # 2 – 2020: Amending Appointment Inspectors of Election, second by Trustee John Igoe. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried

3. **Fire Department Report.** No Report Provided
4. **Zoning/Code Report.** No Report Provided
5. **Historical Society Report.** No Report Provided
6. **Approval of January 13, 2020 Minutes.**

A Motion was made by Trustee Igoe to accept the January 13, 2020 minutes, second by Trustee Graham. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried

7. **DPW Report.** A written report was provided by DPW Supervisor, David Laney.
 - a. Security Cameras to be installed in approx. 3 weeks
 - b. Is in process of submitting the OGS bid information for truck
 - c. Board asked DPW Supervisor to provide time frame for items that DPW will be completing at the STP
 - d. DPW Supervisor reached out to the County to get on the list for road work come spring.

A Motion was made by Trustee Mullen to accept the DPW report as provided by DPW Supervisor, David Laney, second by Trustee Igoe. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried

- 8. Clerk's Report.** A written report was provided by Clerk-Treasurer, Kim Staniszewski
- a. Please send newsletter items by Feb. 15th.
 - b. W2's and 1099s were completed and sent out
 - c. Republican Committee held Caucus in Board Room on Jan. 23rd.

A Motion was made by Trustee Graham to accept the Clerk's report as provided by Clerk-Treasurer, Kim Staniszewski, second by Trustee Cianfrini. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried

9. Trustee Reports.

- a. Trustee Igoe will not be able to attend the February 10th, 2020 meeting
Trustee Cianfrini is tentative to attend the February 10th, 2020 meeting. Mayor Boyle requested all Trustees to confirm as soon as possible if they will attend the February 10, 2020 meeting so that he can verify a quorum will be present at the meeting.

10. Executive Session to discuss Personnel items.

A Motion was made by Trustee Igoe to go into executive session to discuss a personnel item @ 7.30 PM, Clerk-Treasurer Staniszewski was asked to leave, second by Trustee Graham. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried

A Motion was made by Trustee Igoe to close executive session to discuss personnel items @7:50pm, second by Trustee Mullen. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried.

11. Mayor's Report.

- a. Mayor Boyle is going to contact Betterment Committee and ask if they would be able to attend our next meeting

A Motion was made by Trustee Cianfrini to approve Resolution # 30-2019: second by Trustee Mullen. Amending Appendix A of Water Rules and Regulations Adopted June 1990. Effective June 1, 2019. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried

Having no further business to come before the Board, the meeting was adjourned @ 7:55 PM on **A Motion** by Trustee Graham.

The Next regular meeting will be held on Monday, February 10, 2020 at 6:30 pm.

Second by Trustee Igoe. Ayes: Trustees Igoe, Cianfrini, Mullen, Graham. Carried.

Respectfully Submitted,



Kimberly Staniszewski
Clerk-Treasurer