

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

February 11th, 2019 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Deputy Mayor/Trustee John Igoe, followed by the Pledge to the Flag led by John Igoe. The following Trustees were present: John Mullen, Michele Graham, Michael Cianfrini. Absent Trustee/Mayor: and Mayor David Boyle,

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Mountain Engineering President, Steve Mountain.

PUBLIC HEARING:

PUBLIC COMMENTS:

OLD BUSINESS:

1. **WWTP Rehab Capital Project, Steve Mountain; Mountain Engineering.** Steve Mountain provided the Board with an update on the Waste Water Treatment Plant Rehab project.

A) Pay Application # 6 – STC Construction: To Be Funded by CDBG Grant.

A Motion was made by Trustee Cianfrini to approve Pay Application # 6 – STC Construction and any CDBG pay application request forms necessary as this payment is to be funded by the CDBG Grant Fund, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

- B) Use of Remaining Funds Priority Listing.** Steve Mountain provided the Board with an update on the remaining balances and priority listings for the remainder of the project.

2. **Fiscal Goals for 2019-2020 Budget Development.** The Board of Trustees reviewed the previous fiscal year budgets and would like to move forward and begin the 2019-2020 budget process.

NEW BUSINESS:

1. **Amended Emergency Water Plan.** Trustee Graham spoke to the Board about the updated and amended water plan. The Town of Oakfield Official's will also review the draft and comment on additions they may see necessary. The plan will likely need to be reviewed once more before it is ready for official approval.
2. **Fire Department Report. Chief Downing provided the Village with a verbal update.**
3. **Zoning and Code Report. No report provided.**
4. **Approval of January 14th and 28th 2019 Minutes.**

A Motion was made by Trustee Graham to approve the January 14th and 28th 2019 Minutes, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini, Igoe. Carried.

5. Approval of February 2019 Abstract.

A Motion was made by Trustee Mullen to approve the February 2019 Abstract, second by Trustee Graham. Ayes: Graham, Mullen, Cianfrini, Igoe. Carried.

6. January 2019 Investment Report.

A Motion was made by Trustee Graham to approve the January 2019 Investment Report, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini, Igoe. Carried.

7. December 2018 Financials.

A Motion was made by Trustee Graham to approve the December 2018 Financials, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini, Igoe. Carried.

8. D.P.W. Report. Written report provided to the Board. Deputy Mayor Igoe discussed where to pile the snow from the Village owned parking lot next to the Post Office.

A Motion was made by trustee Graham to approve Employees Laney and Mikolajczyk and to both attend the recently approved seminar as Eric is out on sick leave, that will leave with no DPW presence in the Village for that day, however, both will be on call and ready to leave if need be, second by Trustee Mullen. Ayes: Graham, Mullen, Cianfrini, Igoe. Carried.

9. Clerk's Report. Written report provided to the Board.

a) Technology Replacement Schedule: Tower Replacement.

A Motion was made by Trustee Graham to approve Hurricane Technologies tower replacement, for the Deputy-Clerk, as that tower is to be replaced this year in accordance with the annual tower replacement log in the Village Office, second by Trustee Mullen. Ayes: Graham, Mullen, Cianfrini, Igoe. Carried.

b) Affidavit of Village Tax Collector for Unpaid Taxes 18-19.

A Motion was made by Trustee Cianfrini to approve the Affidavit of Village Tax Collector for unpaid village taxes for 2018-2019, second by Trustee Mullen. Ayes: Graham, Mullen, Igoe, Cianfrini. Carried.

10. Trustee Reports. Trustee Graham spoke to the Board about some pending old business items that have not been readdressed. She also spoke to the Board about the need to have inventory lists current and some of the items she had discussed previously that should be budgeted for in the upcoming fiscal year.

11. Mayor's Report. In Mayor Boyle's absence, Deputy Mayor/Trustee Igoe spoke to the Board about his ability to make at least the first meeting of each month.

Having no further business to come before the Board, the meeting was adjourned @ 8:02 PM on A Motion by Trustee Mullen,

The next regular Board meeting held on February 25th, 2019 @ 6:30 PM at the Village Hall, 39 Main Street.

Second by Trustee Graham. Ayes: Mullen, Graham, Igoe, Cianfrini. Carried.

Respectfully Submitted,

Andrew Maguire
Clerk/Treasurer
February 11th, 2019