

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**April 9<sup>th</sup>, 2018 @ 5:00 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 5:00 p.m. by Mayor Dave Boyle followed by the Pledge to the Flag by Mike Bielski. The following Trustees were present: Michele Graham, John Mullen, John Igoe, Michael Cianfrini.

Also, Present: Andrew Maguire, Clerk-Treasurer; Deputy-Clerk Michelle Bartholomew; DPW Supervisor, David Laney; ZEO Richard Pastecki, CEO Bruce Gerould; Resident, Michael Bielski, DPW Employee, Eric Carlsen.

**PUBLIC HEARINGS:**

- 1) Organizational Meeting: Review and Approval of Appointments, Policies and Committees. Minutes are kept separately.**

**A Motion** was made by Trustee Igoe to open the public hearing at 5:06 PM for the Organizational Meeting: Approval of Appointments and Policies, second by Trustee Cianfrini. Ayes: Graham, Igoe, Mullen, Cianfrini. Carried.

**A Motion** was made by Trustee Cianfrini to close the public hearing at 5:33 PM for the Organizational Meeting: Approval of Appointments and Policies, second by Trustee Igoe. Ayes: Graham, Igoe, Mullen, Cianfrini. Carried.

- 2) Proposed Water and Agriculture Rate Increase and Resolution # 8-2018: Amending Appendix A of Water Rules and Regulations. Will be presented as a public hearing at the official budget meeting as well.**

**A Motion** was made by Trustee Igoe to open the public hearing at 5:06PM for the Water and Agriculture Rate Increase and Resolution # 8-2017: Amending Appendix A of Water Rules and Regulations that Pertains to Rates, second by Trustee Cianfrini. Ayes: Graham, Cianfrini, Igoe, Mullen. Carried.

**A Motion** was made by Trustee Mullen to close the public hearing at 7:13PM for the Water and Agriculture Rate Increase and Resolution # 8-2017: Amending Appendix A of Water Rules and Regulations that Pertains to Rates, second by Trustee Graham. Ayes: Boyle, Igoe, Mullen. Carried.

- 3) Proposed Sewer Rate Increase and Resolution # 9- 2018: Increasing the Sewer Rate. Will be presented as a public hearing at the official budget meeting as well.**

**A Motion** was made by Trustee Igoe to open the public hearing at 5:06PM Sewer Rate Increase and Resolution # 9- 2017: Increasing the Sewer Rate, second by Trustee Cianfrini Ayes: Graham, Cianfrini, Igoe, Mullen. Carried.

**A Motion** was made by Trustee Mullen to close the public hearing at 7:13 PM Sewer Rate Increase and Resolution # 9- 2017: Increasing the Sewer Rate, second by Trustee Graham. Ayes: Graham, Cianfrini, Igoe, Mullen. Carried.

**4) 2018-2019 Tentative Budget.**

**A Motion** was made by Trustee Igoe to open the public hearing at 5:06 PM 2017-2018 Tentative Budget, second by Trustee Boyle. Ayes: Boyle, Igoe, Mullen. Carried.

**A Motion** was made by Trustee Igoe to approve the amendments to the proposed Tentative Budget and the General Fund (A0) as listed in appendix A, second by Trustee Cianfrini. Ayes: Graham, Cianfrini, Igoe, Mullen.

**A Motion** was made by Trustee Igoe to approve the amendments to the proposed Tentative Budget and the Water Fund (F0) as listed in appendix A, second by Trustee Cianfrini. Ayes: Graham, Cianfrini, Igoe, Mullen.

**A Motion** was made by Trustee Igoe to approve the amendments to the proposed Tentative Budget and the Sewer Fund (G0) as listed in appendix A, second by Trustee Cianfrini. Ayes: Graham, Cianfrini, Igoe, Mullen.

**A Motion** was made by Trustee Mullen to close the public hearing at 7:13PM 2018-2019 Tentative Budget, second by Trustee Graham. Ayes: Graham, Cianfrini, Igoe, Mullen. Carried.

**PUBLIC COMMENTS:**

**Michael Bielski:** spoke to the Board about the sidewalk plow and the damage done to his lawn. Mayor Boyle will discuss options with DPW Supervisor Laney. Mr. Bielski also states his sidewalks has heaved and he believe it is caused from a sewer drainage.

**OLD BUSINESS:**

**Mountain Engineering Update, WWTP Rehab Capital Project and Drainage Capital Project. President; Steve Mountain.**

**NEW BUSINESS:**

**1. Resolution # 10-2018: Closing the Village Streets for the Memorial Day Parade.**

**A Motion** was made by Trustee Igoe to approve Resolution # 10-2018 closing the streets for the Memorial Day Parade, second by Trustee Mullen. Ayes: Cianfrini, Graham, Igoe, Mullen. Carried.

**2. Fire Chief/President Report. Verbal Report Given.** Sean will provide the Board the official letter of the fire department appointments/elections.

**3. Zoning/Code Reports.** Written Report Submitted. Sean Downing for Chief's Appointment elected Sean Downing.

**4. Historical Society Report. No Report given.**

**5. Approval of March 12<sup>th</sup> & March 26<sup>th</sup>, 2018 Minutes.**

**A Motion** was made by Trustee Igoe to approve the March 12th and 26th, 2018 Minutes, second by Trustee Mullen. Ayes: Boyle, Mullen, Igoe. Carried. Abstain: Graham, Cianfrini.

**6. Approval of April 2018 Abstract/ P.O's.**

**A Motion** was made by Trustee Igoe to approve the April 2018 Abstract and P.O's, second by Trustee Mullen. Ayes: Graham, Cianfrini, Mullen, Igoe. Carried.

**7. DPW Report. Written Report Submitted.**

**A Motion** was made by Trustee Igoe to approve DPW Supervisor and an Employee to attend a water and sewer seminar in Newfane NY, on May 2<sup>nd</sup>, to suffice for Water and Sewer Hours needed, at a cost of \$15 per persons, second by Trustee Mullen. Ayes: Igoe, Mullen, Cianfrini, Graham. Carried.

**Approve election inspection not to exceed \$300.**

**8. Clerk's Report. Written Report Submitted.**

- a) **G&G Processing Proposal- Sidewalk Grants.** The Board would like Jay Grasso to attend the Board Meeting on 4/23/2018 @ 6:30PM.

**9. Mayor's Report. Verbal Report Given.**

Having no further business to come before the Board, the meeting was adjourned @ 7:19 PM on **A Motion** by Trustee Igoe,

The next regular Board Meeting and will be held on April 24<sup>th</sup>, 2018 @ 6:30 p.m.

A special Tentative Budget Public Hearing will be held on April 19<sup>th</sup>, 2018 @ 6:30 p.m. to propose the 18-19 Tentative Budget with the applied amendments in resolution form.

Seconded by Trustee Igoe. Ayes: Graham, Cianfrini, Mullen, Igoe. Carried

Respectfully Submitted,

Andrew Maguire  
Clerk/Treasurer  
April 9<sup>th</sup>, 2018

**Appendix A:**

Payroll and salaries for the following employees will be reduced from the previous budget presentation to: Clerk-Treasurer: \$50,350 annual salary (60%-A0.1325.100, 30%-F0.8310.100, 10%-G0.8110.100). Deputy Clerk-Treasurer: \$17.73/hr (60%-A0.1325.101, 30%-F0.8310.101, 10%-G0.8110.101). DPW Maintenance Worker 10T: \$21.10/hr (60%-A0.5110.10T, 30%-F0.8340.10T, 10%-G0.8130.10T). DPW Maintenance Worker 110: \$20.06/hr (60%-A0.5110.110, 30%-F08340.110, 10%-G0.8130.110). Mayor: \$8463 annual salary (100% -A0.1210.400). Deputy Mayor: \$4,163 annual salary (100% A0.1010.100). Trustees: \$2,800 annual salary per Trustee (100%-A0.1010.100). Zoning Enforcement Officer: \$5750 annual salary (100%-A0.8010.400). Code Enforcement Officer: \$4125 annual salary (100%-A0.3620.100). Over time expense reduced to \$8828.82 (60%-A0.5110.140, 30%-F0.8340.140, 10%-G0.8130.140).

Social Security Expense and Medicare Expense Liability (60%-A0.9030.800, 30%-F0.9030.800, 10%-G0.9030.800, expense breakdown) will be reduced from the previous budget presentation as a result. A0.9030.800 will be reduce to \$13,350.62, F0.9030.800 will be reduced to \$5396.98, and G0.9030.800 will be reduced from the previous budget presentation to \$1798.99.

Trustee Contractual Expense (A0.1010.400) will be reduced from the previous budget presentation to \$250.

Attorney and Professional Expense for General Fund (A0.1420.400) will be reduced from the previous budget presentation to \$7000.

Engineering Expense for General Fund (A0.1440.400) will be reduced from the previous budget presentation to \$1000.

Code Contractual Expense (A0.3630.400) will be reduced from the previous budget presentation to the previous budget presentation to \$500

Celebrations and Concerts (A0.7550.400) will be reduced from the previous budget presentation to \$500.

the Tax Levy and Tax Collection (A0.1010.000) rate will stay flat at \$4.01/1000 of assessed value and levy amount will be reduced from the previous budget presentation to \$195,991.91.

The appropriated amount needed for the General Fund deficit will be reduced to \$36,670.86 from \$43,833.80.

The transfer to the Infrastructure Reserve (F0.9510.900) for the Water Fund (F0) will be increased to \$11,017.29 from \$10,000

The transfer to the Debt Reserve (G0.9511.900) in the Sewer Fund (G0) will be increased to \$12,839.10 from \$12,500.

**April 9<sup>th</sup>, 2018**

## **VILLAGE OF OAKFIELD**

**RESOLUTION # 8 - 2018** - A RESOLUTION TO APPROVE THE CLOSING OF STREETS WITHIN THE VILLAGE OF OAKFIELD FOR THE ANNUAL MEMORIAL DAY PARADE ON MAY 28<sup>th</sup> , 2018

**WHEREAS**, the Hiram G. Luhman Post #626, as part of the annual Memorial Day Celebration, has scheduled a “Memorial Day Parade” to take place on Monday, May 28<sup>th</sup>, 2018, from 11:00 a.m. until approximately 11:30 a.m.

**WHEREAS**, the proposed parade routes include a portion of New York State Route 63, located within the Village of Oakfield between its north boundary and South Pearl Street, just south of the intersection of Drake Street (New York State Route 262),

**WHEREAS**, the Village Board of Trustees of the Village of Oakfield has determined that it is necessary to close a portion New York State Route 63 within the Village of Oakfield as described herein in order to adequately protect the health, safety and welfare of the participants in the parade and spectators along the parade route,

**NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED** by the Village Board of the Village of Oakfield, New York that a portion of New York State Route 63 shall be closed within the Village of Oakfield, New York on Monday, May 28, 2018 at approximately 11:00 a.m. in order to permit the passage of a parade along said route, and

**BE IT FURTHER RESOLVED AND ORDERED**, that said road shall be reopened to the passage of vehicular traffic as soon as practicable after the conclusion of said parade, and

**BE IT FURTHER RESOLVED AND ORDERED**, that during the aforementioned periods of time New York State Route 63 shall be closed as follows:

1. Genesee County Sheriff's Department and/or Oakfield Fire Department Fire Police will close New York State Route 63 (Main Street) northbound at the intersection of North Pearl Street, and New York State Route 63 (Main Street) southbound at the intersection of Broadway Avenue, and will be available at those intersections to provide alternate directions.

2. Road closing barricades and/or Fire Department Fire Police will be at all access streets, namely: Cary Avenue, Gibson Street, Forest Avenue, Maple Avenue, Water Street, Drake Street and North Pearl Street to prevent traffic from entering Main Street.

3. The Genesee County Sheriff's Department will lead the parade with a patrol car and follow the end of the parade with a patrol car.

**BE IT FURTHER RESOLVED AND ORDERED**, that all traffic control devices to be erected shall be approved by the New York State Department of Transportation as required by law.

**MOTION By Trustee Igoe**

**SECONDED: By Trustee Mullen**

**Ayes: Igoe, Mullen, Graham, Cianfrini**

**Nays: None**

**Absent: None**

**Carried.**