

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

April 13th, 2020 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:32 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Trustee Mullen. The following Trustees were present: John Mullen, Michael Cianfrini. Trustee present thru Skype: Michele Graham. Absent: John Igoe

Also, Present: Clerk/Treasurer, Kimberly Staniszewski and Deputy Clerk, Michelle Bartholomew;

*The meeting was streamed live on Village of Oakfield, NY Face Book Page and recorded as required under Gov. Cuomo Executive Order No. 202.1 issued during the Covid-19 Pandemic and is viewable to residents at any time.

PUBLIC HEARINGS:

1) Water and Agriculture Rate Increase and Proposed Resolution # 7- 2020: Amending Appendix A of Water Rules and Regulations.

A Motion was made by Trustee Cianfrini to open the public hearing @ 6:34 P.M a Proposed Water and Agriculture Rate Increase and Proposed Resolution # 7-2020: Amending Appendix A of Water Rules and Regulations., second by Trustee Mullen. Ayes, Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

A Motion was made by Trustee Mullen to close the public hearing @ 7:07 P.M. to discuss a Proposed Water and Agriculture Rate Increase and Proposed Resolution # 7-2020: Amending Appendix A of Water Rules and Regulations., second by Trustee Cianfrini. Ayes, Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

A Motion was made by Trustee Mullen to approve the Water and Agriculture Rate Increase and Resolution # 7-2020: Amending Appendix A of Water Rules and Regulations., second by Trustee Cianfrini. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

2) Sewer Rate Increase and Proposed Resolution # 8-2020: Increasing the Sewer Rate.

A Motion was made by Trustee Cianfrini to open the public hearing @ 6:34 P.M. to discuss Proposed Sewer Rate Increase and Resolution # 8-2020: Increasing the Sewer Rate, second by Trustee Mullen. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

A Motion was made by Trustee Mullen to close the public hearing @ 7:07 P.M Proposed Sewer Rate Increase and Resolution # 8-2020: Increasing the Sewer Rate second by Trustee Cianfrini. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

A Motion was made by Trustee Cianfrini to approve Sewer Rate Increase and Resolution # 8-2020: Increasing the Sewer Rate second by Trustee Mullen. Ayes, Trustee, Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

3) 2020-2021 Tentative Budget.

A Motion was made by Trustee Cianfrini to open the public hearing @ 6:34 P.M. to discuss the 2020-2021 Tentative Budget for the Village of Oakfield, second by Trustee Mullen. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

A Motion was made by Trustee Mullen to close the public hearing @ 7:07 P.M discussion on the 2020-2021 Tentative Budget for the Village of Oakfield: second by Trustee Cianfrini. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

a) A0-General Fund.

A Motion was made by Trustee Mullen to approve the 2020-2021 Tentative General Fund Budget, second by Trustee Cianfrini. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

b) F0- Water Fund.

A Motion was made by Trustee Cianfrini to approve the 2020-2021 Tentative Water Fund Budget, second by Trustee Mullen. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham, Carried.

c) G0- Sewer Fund.

A Motion was made by Trustee Mullen to approve the 2020-2021 Tentative Sewer Fund Budget, second by Trustee Cianfrini. Ayes, Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

1. **Fire Chief/President Report.** No Report
2. **Zoning/Code Reports.** No Report
3. **Camden Report.** Written Report Submitted.
4. **Approval of March 23, 2020 Minutes.**

A Motion was made by Trustee Mullen to approve the March 23rd 2020 Minutes, second by Trustee Cianfrini. Ayes: Mullen, Cianfrini. Mayor Boyle. Abstain, Trustee Graham, Carried.

5. **Approval of April 2020 Abstract.**

A0 017686-017718	(\$15,083.28)	(\$15,083.28)			
FO 017044-017050	(138,684.12)		(\$138,684.12)		
G0 017277-017285	(\$8,656.78)			(8,656.78)	
H0 017338	(32.00)				(32.00)

A Motion was made by Trustee Mullen to approve the April 2020 Abstract, second by Trustee Cianfrini. Ayes: Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham. Carried.

6. **DPW Report. Written Report Submitted.**

A Motion was made by Trustee Cianfrini to approve L. Toal Roofing to complete the roof drain at 41 Main St., second by Trustee Mullen. Ayes: Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham. Carried.

7. **Clerk's Report. Written Report Submitted.**

A Motion was made by Trustee Mullen to approve the Clerk's Report as submitted, second by Trustee Cianfrini. Ayes: Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham. Carried.

8. **Resolution #6-2020: AUTHORIZING PARTICIPATION IN THE YEAR 2020 JOINT YOUTH PROGRAM**

A Motion was made by Trustee Cianfrini to approve Resolution #6-2020 AUTHORIZING PARTICIPATION IN THE YEAR 2020 JOINT YOUTH PRORAM, second by Trustee Mullen. Ayes: Trustee Mullen, Cianfrini, Mayor Boyle. Abstain, Trustee Graham. Carried.

9. **Trustee Reports.** Nothing to Report

10. **Mayor's Report.** Mayor Boyle commended Village Residents in regards to adhering to Social Distancing Guidelines and still being able to show support to their neighbors, discussed the Coloring Contest the Village Sponsored, would like to do another one, there have been "street parades" to say Hello or to wish a Happy Birthday.

- WWTP Staff is keeping in compliance with distancing guidelines
- The clean-up is 95% completed in the barn at the WWTP
- State of the Budget Comments-limiting discretionary spending at both the office and DPW, Street repairs are still going to be completed. Sales Tax Revenue could be cut back in 2020-2021, DPW Supervisor and Clerk-Treasurer will be reviewing their spending to cut back on costs.

11. **Executive Session.**

A Motion was made by Trustee Cianfrini to go into executive session to discuss personnel items @ 7:10pm, Clerk-Treasurer Staniszewski was excused, second by Trustee Mullen, Ayes: Trustee Cianfrini, Mullen, Mayor Boyle. Abstain: Trustee Graham. Carried.

A Motion was made by Trustee Cianfrini to close executive session to discuss personnel items @ 7:21pm. Second by Trustee Mullen, Ayes; Trustee Cianfrini, Mullen, Mayor Boyle. Abstain: Trustee Graham. Carried.

Having no further business to come before the Board, the meeting was adjourned @ 7:21 PM on **A Motion** by Trustee Cianfrini,

The next regular Board meeting will be held on April 27th, 2020 @ 6:30 PM at the Village Hall, 39 Main Street.

Second by Trustee Mullen. Ayes: Mullen, Cianfrini, Mayor Boyle. Abstain: Trustee Graham. Carried.

Respectfully Submitted,

Kimberly Staniszewski
Clerk/Treasurer
April 13th, 2020

ATTACHMENT A.

April 13th, 2020

VILLAGE OF OAKFIELD WATER RULES & REGULATIONS

RESOLUTION # 7– 2020 AMENDING APPENDIX A OF WATER RULES AND REGULATIONS ADOPTED JUNE 1990. Effective June 1, 2020

APPENDIX A - FEE SCHEDULE

UNIT DEFINITION –

Residential/Commercial: Each single-family residential dwelling shall be considered one unit and will typically have a 1-inch or less service line and a ¾ inch meter. Included in this category will be single family houses, mobile homes, and individual apartments. Multiple single-family dwellings on the same parcel of land will each be considered an individual unit. Seasonal or non-continuous occupancy will not be taken into consideration when determining what constitutes a unit. Any Residential/Commercial facility described above will be considered as a minimum of one unit. The term “Unit” is also commonly called “User Fee”.

Agricultural: Agricultural facilities are defined as an organization or business that practices the science/art of cultivating the soil, producing crops, raising livestock and, in varying degrees, the preparation and marketing of the resulting products. Agricultural facilities will be assigned an equivalent number of units based on the following method: The average daily usage of the metered Agricultural facility divided by 1,500 gallons per day (G.P.D.) = number of units applied to quarterly bill. Average daily usage will be determined by averaging the daily usage of the Agricultural facility for the year immediately prior to the current year. For average daily usage purposes, the year shall be measured from June 1 to May 31 of the following calendar year. The average daily usage shall be reviewed annually. The number of units for new accounts will be based on the average of the 1st quarter of usage and will be adjusted at the end of the 1st full year. The maximum number of units to be applied to any one account deemed agriculture is ten (10).

RETAIL SERVICE

A. RESIDENTIAL/COMMERCIAL – BILLED QUARTERLY

Base charge per Unit (see Unit Definition for Residential and Commercial Use) \$ 30.00
Charge per 1000 gallons \$ 6.40

B. AGRICULTURAL RATE

Base Charge per unit (See Unit Definition for Agricultural Use) \$ 30.00
Charge per 1000 gallons \$ 5.35

C. TANK TRUCK (BULK)

Charge per 1000 gallons \$ 6.20

1. HYDRANTS

Hydrant installation at cost
Hydrant Replacement Due to Accident \$5,000.00
Hydrant Repair Due to Accident \$2,500.00

2. SERVICE CONNECTION CHARGE

¾ Tap & connection \$2,500.00
All other at cost
Bored crossing at cost

Service connection charges include a maximum of fifty (50) feet of service line. Any Village-installed service line installed past fifty (50) feet shall be billed at the Village’s cost of construction, including cost of material and the going hourly rates for labor and equipment.

3. METER PITS

Installation of new meter pit \$1,500.00

4. **FIELD SERVICE CHARGES**
- | | |
|--|-----------|
| A. METER TEST – CUSTOMER REQUEST | \$ 100.00 |
| ¾ METER | at cost |
| ALL OTHER SIZES | at cost |
| B. SERVICE SHUT OFF AND/OR METER REMOVAL | |
| METER REMOVAL (SEASONAL) | no charge |
| METER SET | no charge |
| SERVICE ON/OFF | \$ 75.00 |
| C. METER COST ¾” | at cost |
| ALL OTHER SIZES OWNERS COSTS | |
| D. REPLACEMENT OF FROZEN METER PLATE | at cost |

Motion by Trustee Mullen

Seconded by Trustee Cianfrini

Ayes: Mullen, Cianfrini, Mayor Boyle

Nays:

Absent: Igoe

Abstain: Graham

Carried.

State of New York)
 County of Genesee)
 Village of Oakfield) ss.

I, Kimberly Staniszewski, Village Clerk of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution #7 - 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 13th day of April, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 13th day of April, 2020.

Kimberly Staniszewski, Clerk/Treasurer

April 13th, 2020

VILLAGE OF OAKFIELD

RESOLUTION # 8-2020 INCREASING THE SEWER USER FEE

WHEREAS, Village of Oakfield Local Law #1 – 2008 Regulating Sewer Use and Wastewater Discharge in the Village of Oakfield provides for all sewer charges to be determined at least annually by the Village Board of Trustees by resolution; and,

WHEREAS, the Village of Oakfield Board of Trustees has determined that it is necessary to increase the sewer charge to cover the cost of maintenance, operation, and repair and upgrades to the wastewater treatment plant and its processes; and,

NOW, THEREFORE, BE IT RESOLVED, that the sewer rate shall remain flat at \$6.00 per 1000 gallons, and increase to the user fee of \$30 per quarter per dwelling. Effective June 1st, 2020, for the duration of fiscal year 2020-2021.

Motion by Trustee Cianfrini

Seconded by Trustee Mullen

Ayes: Cianfrini, Mullen, Mayor Boyle

Nays:

Absent: Igoe

Abstain: Graham

Carried.

State of New York)
County of Genesee)
Village of Oakfield) ss.

I, Kimberly Staniszewski, Village Clerk of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution #8-2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 13th day of April, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 13th day of April, 2020.

Kimberly Staniszewski, Clerk/Treasurer