

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**May 11, 2020 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor David Boyle, followed by the Pledge to the Flag led by Trustee John Igoe. The following Trustees were present: John Igoe, John Mullen, Michele Graham. Trustee Cianfrini was not in attendance.

Also, Present: Clerk/Treasurer, Kimberly Staniszewski

\*The meeting was streamed live on Village of Oakfield, NY Face Book Page and recorded as required under Gov. Cuomo Executive Order No. 202.1 issued during the Covid-19 Pandemic.

**PUBLIC HEARINGS:**

**PUBLIC COMMENTS:**

**OLD BUSINESS:**

**1. Mountain Engineering Update: Steve Mountain, President. WWTP Rehab Capital Project and Drainage Capital Project.**

**A) Pay Application #15- STC Construction: EFC Funding.**

**A Motion** was made by Trustee Mullen to approve Pay Application # 15 – STC Construction and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Graham. Ayes: Mullen, Graham, Igoe. Carried

**B) Pay Application # 6 – Mountain Engineering: EFC Funding.**

**A Motion** was made by Trustee Graham to approve Pay Application # 6 – Mountain Engineering and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Igoe. Ayes: Mullen, Graham, Igoe. Carried

**C) Invoice –John F. Whiting, Atty at Law: EFC Funding.**

**A Motion** was made by Trustee Igoe to approve Pay Invoice from John F. Whiting, Atty at Law and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Graham. Ayes: Mullen, Graham, Igoe. Carried

**NEW BUSINESS:**

**1. Resolution #10-2020: Village of Oakfield Waste Water Collection and Treatment Plant Improvements Painting of New Equipment-Camden Group**

**A Motion** was made by Trustee Mullen to approve Resolution #10-2020 Village of Oakfield Waste Water Collection and Treatment Plant Improvements Painting of New Equipment-Camden Group to be paid for by EFC Funding, second by Trustee Igoe. Ayes: Trustees Igoe, Mullen. Carried.

2. **Fire Chief/President Report:** Fire Chief, Sean Downey presented by Teleconference to the Board. Annual inspections and pump testing has been completed on Fire Trucks. Fire Dept Trustees are reviewing budget items to look at potential reduction in costs for the upcoming fiscal year. Trustee Igoe stated his appreciation to the department for looking into the Costs Savings. Trustee Mullen asked why the spring replacement was done on 72, Chief Downey stated it would not pass inspection without them being done. Mayor and Trustee Graham asked what the assessment of the apparatus is now and are there any large expenditures expected in the next year. Chief Downey said that 72 will need to be replaced soon, other than that no large purchases expected this year. Calls YTD are approx. 100. The only calls not responded to were EMC Covid-19 related calls as Mercy handles them. Discussion ensued on Mutual Aide and how run cards are established. Mayor also stated his appreciation to the Fire Department for the service they provide the community.
3. **Zoning/Code Report:** Zoning/Code Enforcement Officer, Mike Morris called into meeting. He currently cannot perform Fire Inspections due to Covid-19 restrictions. As soon as our area starts opening up he will be scheduling those. Tree on Maple Ave, Trustees asked if it is dead can he send letter to property owner to have it removed? ZEO/CEO Morris stated it could be done but we need to make sure the tree is dead and if not the Village could be liable if it is not. ZEO/CEO Morris is working on a revised Weed and Debris Law. Will present in a few weeks.
4. **Approval of May 11, 2020 Abstract**

<b>A0 17728-17747</b>	<b>(\$27,194.82)</b>	<b>(\$27,194.82)</b>		
<b>FO 17053-17056</b>	<b>(\$606.15)</b>		<b>(\$606.15)</b>	
<b>GO 17289-17295</b>	<b>(\$8,323.80)</b>			<b>(\$8,323.80)</b>

**A Motion** was made by Trustee Graham to approve the May 11, 2020 Abstract, Second Trustee Igoe. Ayes: Trustees Mullen, Igoe, Graham. Carried

5. **DPW Report-** DPW Supervisor Laney provided written report and called into meeting. Supervisor Laney will be meeting with the County regarding the paving of N. Pearl Street. There have been several parking violations in the municipal parking lot by Memorial Park. Looking into a towing company placing signs on parking lots “Vehicles towed at Owners Expense”. Board would like confirmation from Sheriffs Dept that this can be done without a ticket being issued. Supervisor Laney has not heard from the dealership on cancelling the new work truck. Trustee Mullen was not in agreement on the cancelation. Supervisor Laney will keep the board updated as to what he finds out. Mayor talked about the CHIPS funding and at this time we don’t know where the State stands on honoring the funding. The paving project will need to wait until we hear from the State. Trustee Mullen requested information on sidewalk repair. Supervisor Laney stated he was told by the contractor within a couple of weeks, when weather gets better.
6. **Clerk’s Report-**Clerk-Treasurer Staniszewski provided written report. Newsletter articles are due by June 1<sup>st</sup>. Codification manual is online for final read-thru and approval. Trustees stated they did not have access, Clerk-Treasurer will send copies to each Trustee. Village Election has been set for September 15, 2020 by executive order of the Governor. The annual insurance renewal has been submitted to Lawley insurance for processing. The new buildings and equipment at the Sewer Treatment Plant were added.

**A Motion** was made by Trustee Graham to accept Clerk-Treasurer report as provided by Clerk-Treasurer Kim Staniszewski, Second Trustee Igoe. Ayes: Trustees Igoe, Mullen, Graham. Carried

**7. Trustee's Report-** Nothing to Report

**8. Mayor's Report-**

- Fire Protection Agreement- Parties involved Oakfield Fire Department, Town of Oakfield, and Village of Oakfield. Mayor asked if there were any amendments needed, Trustees said no. Clerk-Treasurer is to prepare the new Agreement for signatures of all parties.
- Vacation /Time Off Accrual Policy- Increasing number of vacation days earned for new hires and the annual accrual of those days. Addition of pro-rated vacation time was added to policy per last meeting.

**A Motion** was made by Trustee Graham to approve the Village of Oakfield Vacation Policy. Seconded by Trustee Mullen. Ayes: Trustees Igoe, Graham, Mullen. Carried

- ReOrganizational Meeting will be held June 8, 2020. A Public Hearing notice will be printed in the Daily News.
- The Board will begin the new fiscal year with one Board meeting a month for June, July, August. Trustees requested that the Village Board meetings continue with one meeting a month for 12 months. Would like to see a schedule of meeting dates before approving.

**9. Executive Session to discuss Personnel items.**

**A Motion** was made by Trustee Igoe to go into executive session to discuss a personnel item @ 7:45 PM, Clerk-Treasurer Staniszewski was asked to leave, second by Trustee Graham. Ayes: Trustees Igoe, Mullen, Graham. Carried

**A Motion** was made by Trustee Igoe to close executive session discussion on personnel items @8:08pm, second by Trustee Graham. Ayes: Trustees Igoe, Mullen, Graham. Carried.

Having no further business to come before the Board, the meeting was adjourned @ 8:09 PM on **A Motion** by Trustee Graham;

The next regular Board meeting will be held on May 20, 2020, 6:30pm at the Village Hall, 39 Main St., Oakfield, NY 14125

Second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, Graham. Carried.

Respectfully Submitted,

Kimberly Staniszewski  
Clerk/Treasurer  
May 11th, 2020



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**DAVID BOYLE**

Mayor

**JOHN IGOE**

Deputy Mayor

Trustees

**JOHN MULLEN**

**MICHAEL CIANFRINI**

**MICHELE GRAHAM**

**KIMBERLY STANISZEWSKI**

Clerk/Treasurer

**May 11, 2020**

## **VILLAGE OF OAKFIELD**

### **RESOLUTION #10-2020 VILLAGE OF OAKFIELD WASTEWATER COLLECTION AND TREATMENT PLANT IMPROVEMENTS PAINTING OF NEW EQUIPMENT CAMDEN GROUP**

**WHEREAS**, the Village is completing improvements to its Wastewater Collection and Treatment Plant;  
and

**WHEREAS**, due to the new equipment installed at the Wastewater Collection and Treatment Plant,  
painting of such equipment to preserve and extend the useful life of said equipment needs to be completed; and

**WHEREAS**, Camden Group submitted a proposal to paint all listed equipment; and

**WHEREAS**, the Village's Engineer – Mountain Engineering, PLLC has reviewed the quantities and  
costs with the Village and Camden Group and recommends approval of the costs; and

**WHEREAS**, the Village has complied with the Village's written Procurement Policy; and

**WHEREAS**, the proposed contract acknowledges that Camden Group is responsible for paying its  
employees the higher of federal, state, or local prevailing wage rates and Davis-Bacon wage rates for this job;  
and

**WHEREAS**, this job was originally considered as a technical work force account task but is being  
classified as ineligible for such classification because Camden Group employees are not employees of the  
funding recipient Village of Oakfield; and

**WHEREAS**, the work awarded to Camden Group has been completed and inspected, and payment to  
Camden Group will be approved/funded by either the NYS Environmental Facilities Corporation ("NYS EFC")  
pending the approval of this resolution and the written contract for the Project work by Camden Group;

**NOW, THEREFORE, BE IT RESOLVED** that the proposal that is annexed hereto as Exhibit "A" for Camden Group to provide the necessary work for the Painting of New Equipment at the Wastewater Collection and Treatment Plant and the Village Mayor is authorized to execute it and submit it to NYS EFC.

**A Motion by: Trustee John Mullen**  
**Second by: Trustee John Igoe**  
**Ayes: Trustees Graham, Mullen, Igoe**  
**Nays:**  
**Absent: Trustee Cianfrini**  
**Carried.**

**By Order of the Village Board of Trustees,**  
**Village of Oakfield**

**Kimberly Staniszewski**  
**Clerk-Treasurer**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly Staniszewski, Village Clerk of the Village of Oakfield in the County of Genesee, and State of New York, hereby certifies that the foregoing Resolution #10-2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 11<sup>th</sup> day of May, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 11th day of May 2020.



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Kimberly Staniszewski, Clerk/Treasurer