

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

May 13th, 2019 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Jack Cianfrini. The following Trustees were present: John Mullen, Michael Cianfrini, Michele Graham. Absent Trustee: John Igoe.

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Oakfield Betterment Committee Representative, Scott D'alba; Mountain Engineering President, Steve Mountain; OACS Students, Victoria Mandel, Brenna I., and Trevor Meier.

PUBLIC HEARING:

PUBLIC COMMENTS: Scott D'alba of the Oakfield Betterment Committee spoke to the Board of Trustees about Crazy Cheap as their grand sponsor and allowing them usage of their front lot for the weekend. With that, he asks the Board of Trustees to parking of vehicles in the stone lot on Water Street for vehicles for the weekend. The Mayor will speak with residents about allowing this. Mr. D'alba also discusses the Oakfield Think and Drink tour with the Genesee Chamber of Commerce, and GCEDC on June 13th, 5:00 PM and on and asks the Village Office to be a stopping point for the discussion of why to do business in Oakfield. The Mayor will be here and will have some hors devours and discuss why Oakfield is a good place to do business.

OLD BUSINESS:

1. WWTP Rehab Capital Project. Steve Mountain, Mountain Engineering:

- A) **Pay Application # 9 – STC Construction: To Be Funded by CDBG and/or EFC Grant/Funding.** Steve Mountain, President of Mountain Engineering, spoke to the Board about the progress updates to the Waste Water Treatment Plant Rehab project and provided the Board with updated budget figures including details for the change order.

A Motion was made by Trustee Cianfrini to approve Pay Application # 9 – STC Construction and any CDBG or EFC pay application request forms necessary as this payment is to be funded by the CDBG or EFC Grant Funding, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini. Carried

- B) **Pay Application # 4 – Suburban Electric: To Be funded by CDBG and/or EFC Grant.**

A Motion was made by Trustee Graham to approve Pay Application # 4 – Suburban Electric and any CDBG or EFC pay application request forms necessary as this payment is to be funded by the CDBG or EFC Grant Fund, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried.

- C) **Change Order #1 – STC Construction.**

A Motion was made by Trustee Mullen to approve Change Order #1 for STC Construction, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried.

NEW BUSINESS:

- 1. Resolution # 15-2019: Authorizing Public Hearing Regarding the Creation of a Type-Capital Reserve Titled: “Fire Truck Bay and Capital Repairs.”**

A Motion was made by Trustee Mullen to approve Resolution # 15-2019: Authorizing Public Hearing Regarding the Creation of a Type-Capital Reserve Titled: “Fire Truck Bay and Capital Repairs.” second by Trustee Cianfrini. Ayes, Graham, Mullen, Cianfrini, Mayor Boyle. Carried.

- 2. Mountain Engineering Proposal for Sanitary Sewer Evaluation Study (SSES)- Phase II Environmental Planning Grant – EPG#84243.** Steve Mountain discussed the proposal of services with the Board of Trustees for the EPG#84243 Planning Grant that was awarded to the Village in the amount of \$30,000 to begin the planning for Phase II work at the Waste-Water Treatment Plant.

A Motion was made by Trustee Cianfrini to approve Mountain Engineering’s Proposal for Sanitary Sewer Evaluation Study (SSES)- Phase II Environmental Planning Grant – EPG#84243. second by Trustee Graham. Ayes, Graham, Mullen, Cianfrini, Mayor Boyle. Carried.

- 3. Resolution # 16-2019: SSES Phase II- Authorizing the Mayor to Execute EPG#84243 Documents, Authorize Local Share Match of 20%, Acceptance of Engineering Proposal and Agreement.**

A Motion was made by Trustee Mullen to approve Resolution # 16-2019: SSES Phase II- Authorizing the Mayor to Execute EPG#84243 Documents, Authorize Local Share Match of 20%, Acceptance of Engineering Proposal and Agreement. second by Trustee Graham. Ayes, Graham, Mullen, Cianfrini, Mayor Boyle. Carried.

- 4. Resolutions #17-2019: SSES Phase II – SEQR Type II Determination.**

A Motion was made by Trustee Graham to approve Resolutions #17-2019: SSES Phase II – SEQR Type II Determination. second by Trustee Graham. Ayes, Graham, Mullen, Cianfrini, Igoe, Mayor Boyle. Carried.

- 5. Fire Protection Agreement- Town of Oakfield and Oakfield Fire Department 2019-2020**

A Motion was made by Trustee Graham to approve Fire Protection Agreement- Town of Oakfield and Oakfield Fire Department 2019-2020, second by Trustee Cianfrini. Ayes, Graham, Mullen, Cianfrini, Mayor Boyle. Carried.

- 6. Fire Department Report. No Report Submitted.**
- 7. Zoning and Code Report. No Report Submitted.**
- 8. Approval of April 8th, April 22nd & April 30th, 2019 Minutes.**

A Motion was made by Trustee Cianfrini to approve the April 8th and 22nd, and 30th 2019 Minutes, second by Trustee Graham. Ayes: Graham, Mullen, Cianfrini. Carried.

- 9. Approval of May 2019 Abstract.**

A Motion was made by Trustee Graham to approve the May 2019 Abstract and P.O.'s, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini. Carried.

10. April 2019 Investment Report.

A Motion was made by Trustee Mullen to approve the April 2019 Investment Report and posted transfers, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini. Carried.

11. March 2019 Financials.

A Motion was made by Trustee Graham to approve the March 2019 Financial Packet, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini. Carried.

12. D.P.W. Report. Written Report Submitted.

13. Clerk's Report. Written Report Submitted.

A) US Energy Partners Annual Agreement – Discount on National Grid Rate.

A Motion was made by Trustee Cianfrini to approve the US Energy Partners Annual Agreement, second by Trustee Mullen. Ayes: Graham, Mullen, Cianfrini. Carried.

B) Approval of Fee Waiver of Garage Sales for the weekend of June 8th, Village Wide Garage Sale – Lyons Club of Oakfield.

A Motion was made by Trustee Graham to approve the fee and permit waiver for the weekend of June 8th, 2019 for all garage sales in conjunction with the Village Wide Garage Sale through the Lyons Club of Oakfield, second by Trustee Mullen. Ayes: Graham, Mullen, Cianfrini. Carried.

14. Trustee Reports. Trustee Graham addressed the Board about the importance of our Committees that were formed and staying on top of tasks for the Trustees on those Committees. Trustee Graham has begun working on the Village Comprehensive Emergency Plan with all entities involved and staying on top of safety updates to the Village.

15. Mayor's Report. Mayor Boyle provided a Verbal report.

Having no further business to come before the Board, the meeting was adjourned @ 8:13 PM on **A Motion** by Trustee Graham,

The next regular Board meeting held on May 25th, 2019 @ 6:30 PM at the Village Hall, 39 Main Street.

This meeting includes public hearings on the Creation of a Type-Capital Reserve Titled: "Fire Truck Bay and Capital Repairs."

Second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried.

Respectfully Submitted,

Andrew Maguire
Clerk/Treasurer

**VILLAGE OF OAKFIELD
SANITARY SEWER EVALUATION SURVEY(SSES) – PHASE II
EPG #84243**

RESOLUTION FOR

- 1. AUTHORIZATION FOR REPRESENTATIVE TO SIGN DOCUMENTS**
- 2. AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH (20% LOCAL MATCH)**
- 3. ACCEPTANCE OF ENGINEERING PROPOSAL AND ENGINEERING AGREEMENT**

WHEREAS, the Village has proposed to complete a Sanitary Sewer Evaluation Survey (SSES); and

WHEREAS, the cost of completing Phase II of the SSES is estimated at \$ 37,500.00, and

WHEREAS, the Village Oakfield has received an Engineering Planning Grant (EPG) Award commitment in the amount of \$ 30,000 to pay for a portion of the cost of completing the Phase II SSES, and

WHEREAS, Mountain Engineering, PLLC has submitted a proposal(attached) for a portion of the cost of the SSES, and

WHEREAS, it is anticipated that the Village will complete portions of the SSES with Village forces and equipment.

NOW THEREFORE BE IT RESOLVED, that the Village Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village's obligations under the Engineering Planning Grant Agreement; and

FURTHER BE IT RESOLVED, that the Village authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Sanitary Sewer Evaluation Survey (SSES) Project. Under the Engineering Planning grant Program, this local share match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Village Mayor shall not exceed \$12,750.00 (either cash and/or in-kind services) based upon a total estimated maximum project cost of \$37,500.00 including any potential increases. The Village Mayor may increase this local match through the use of in-kind services without further approval from the Village Board; and

FURTHER BE IT RESOLVED, that the Village authorizes Mountain Engineering, PLLC to complete the scope of work as outlined in the proposal dated April 19, 2019 for a not to exceed cost of \$24,750.

Offered by: Trustee Cianfrini

Second by: Trustee Graham

Ayes: Cianfrini, Graham, Mullen, Mayor Boyle.

Nays: None

Absent: Trustee Igoe.

RESOLUTION NO. 17

DATED: 5/13/19

**VILLAGE OF OAKFIELD
SANITARY SEWER EVALUATION SURVEY(SSES) – PHASE II
EPG #84243**

RESOLUTION FOR

1. SEQR Type II Determination

WHEREAS, the Village has proposed to complete a Sanitary Sewer Evaluation Survey (SSES), and

WHEREAS, 6 NYCRR Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision(c) of that section are not subject to environmental review under the Environmental Conservation Law.

NOW THEREFORE BE IT RESOLVED, that the Village hereby determines that the proposed Sanitary Sewer Evaluation Survey (SSES) project / Planning Grant #31365 is a Type II action in accordance with 6 NYCRR Section 617.5 (c)(24) which constitutes the "information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action" and is therefore not subject to review under 6 NYCRR Part 617.

Offered by: Trustee Cianfrini

Second by: Trustee Graham

Ayes: Cianfrini, Graham, Mullen, Mayor Boyle.

Nays: None

Absent: Trustee Igoe.