

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**May 20, 2020 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:31p.m. by Mayor David Boyle, followed by the Pledge to the Flag led by Trustee Michelle Graham. The following Trustees were present: John Igoe, John Mullen, Michele Graham, and Michael Cianfrini.

Also, Present: Clerk/Treasurer, Kimberly Staniszewski

\*The meeting was streamed live on Village of Oakfield, NY Face Book Page and recorded as required under Gov. Cuomo Executive Order No. 202.1 issued during the Covid-19 Pandemic.

**PUBLIC HEARINGS:** N/A

**PUBLIC COMMENTS:** None

**OLD BUSINESS:**

**1. Mountain Engineering Update: Steve Mountain, President. WWTP Rehab Capital Project and Drainage Capital Project.**

Steve Mountain provided an update that EFC approved the painting of the WWTP by Camden. The painting project can begin.

**2. Municipal Solutions -WWTP Rehab Capital Project**

The Board was provided an updated Budget /Cost Tracking Worksheet on the WWTP Project. There is money left over at this point to complete the painting project and some other ancillary items.

**NEW BUSINESS:**

**1. Resolution #11-2020: Rescinding Resolution #6-2020—Authorizing Participation in Youth Recreation 2020**

**A Motion** was made by Trustee Graham to approve Resolution #11-2020 Rescinding Authorization of Participation in Youth Recreation 2020 due to its unfortunate cancelation because of the COVID-19 pandemic, second by Trustee Igoe. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

**2. HRA Account, Amendment of Coverage due to CARES Act:** Upon the Federal government approving the CARES Act in response to the COVID-19 pandemic, the HRA issuer has changed the coverages of the HRA account to include over the counter medications without a prescription.

**A Motion** was made by Trustee Cianfrini to approve amendments made to HRA Account due to new requirements of the CARES Act authorized by the Federal Government, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

**3. DPW Report-** DPW Supervisor Laney provided written report and called into meeting.

- Towing of Vehicles out of municipal parking lots will be handled by a towing company. Board instructed Supervisor Laney to contact Dadswell Towing to put signs in the parking lots.

- There is a tree on S. Pearl St. that is diseased is going to be cut down in this fiscal year.

**A Motion** was made by Trustee Igoe to approve removal of tree at 11 S. Pearl Street at a cost of \$500-\$800, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried

**4. Clerk's Report-**Clerk-Treasurer Staniszewski provided written report.

- A Request was received from OACS and Town of Oakfield to use Triangle Park as the distribution sight for lunches to children in the district during the Summer months. Normally this is done at Park Rec but due to the cancelation of the program this summer they were looking for another central location.

**A Motion** was made by Trustee Igoe to approve OACS and T/O Oakfield use of Triangle Park for lunch distribution during the Summer, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried

- The OT/PT Therapy Staff from OACS has submitted a proposal to create a Sensory Path using the path thru Memorial Park. The path provides a way for children to develop motor skills, is educationally relevant and a fun activity for children and adults.

**A Motion** was made by Trustee Igoe to accept proposal for a Sensory Path to be added to Memorial Park by the OT/PT Therapy Staff from OACS, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried

- Labor Daze has been put on hold for this year. Committeee is hoping to due something but on a smaller scale.
- The Village's Water Quality Report is available for 2020.

**A Motion** was made by Trustee Cianfrini to accept Clerk-Treasurer report as provided by Clerk-Treasurer Kim Staniszewski, Second Trustee Igoe. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

**5. Trustee's Report-** Nothing to Report

**6. Mayor's Report-**

- Genesee County has stopped the automatic payments of Sales Tax Revenue for the Towns/Villages in the County. Is a large source of revenue for the Village. There is a bill pending with the Federal Government to provide assistance to municipalities, however nothing has been signed or approved yet. Village is going to need to look at a plan to ensure long-term sustainability, while protecting our residents, employees and services to the Village. Mayor proposed a 3 year plan to reduce costs, use some fund balance and inevitably decrease our budgets and the reliablty on Sales Tax revenue. Ideas of cost reductions for the next 1-3 years were discussed. Trustee Graham suggested having reduction phases over the next 12 months instead of implementing the changes all at once. Trustees want to see proposed cuts from the Village office, DPW and Fire Department for the next year.

**7. Executive Session to discuss Personnel items.**

**A Motion** was made by Trustee Graham to go into executive session to discuss a personnel item @ 7:56 PM, Clerk-Treasurer Staniszewski was asked to leave, second by Trustee Igoe. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

**A Motion** was made by Trustee Graham to close executive session discussion on personnel items @8:09pm, second by Trustee Cianfrini. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried.

Having no further business to come before the Board, the meeting was adjourned @ 8:10 PM on **A Motion** by Trustee Igoe;

Re-Organizational Meeting and Public Hearing will be held on June 8<sup>th</sup>, 2020 at 6:30 PM followed by the next regular Board meeting at the Village Hall, 39 Main St.

Second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried.

Respectfully Submitted,

Kimberly Staniszewski  
Clerk/Treasurer  
May 20th, 2020



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**DAVID BOYLE**

Mayor

**JOHN IGOE**

Deputy Mayor

Trustees

**JOHN MULLEN**

**MICHAEL CIANFRINI**

**MICHELE GRAHAM**

**KIMBERLY STANISZEWSKI**

Clerk/Treasurer

### **Village of Oakfield**

#### **RESOLUTION #11-2020: RESCINDING RESOLUTION #6-2020-AUTHORIZING PARTICIPATION IN THE YEAR 2020 JOINT YOUTH PROGRAM**

WHEREAS, the Village of Oakfield previously approved on April 13, 2020 Resolution #6-2020 AUTHORIZING PARTICIPATION IN THE YEAR 2020 JOINT YOUTH PROGRAM; and

WHEREAS, the Village of Oakfield's contribution to this joint project has most recently been approved in the amount of \$6,893.00, and such contribution qualifies for a fifty percent (50%) NYS State Aid reimbursement, or the maximum allowable according to the State Aid Eligibility Summary for the Program Year as provided by Genesee County Division for Youth; and

WHEREAS, the Village of Oakfield Board of Trustees has deemed this Joint Youth Project to be worthwhile and of distinct benefit to area Youth; and

WHEREAS, the Town of Oakfield at their Board meeting of May 12, 2020 cancelled the 2020 Youth Program due to the Covid-19 Pandemic and State of Emergency in place for New York State and Genesee County; and

NOW THEREFORE, BE IT RESOLVED, the Village of Oakfield is rescinding their approval of participating in the Joint Youth Program for the Year 2020 due to the program's cancellation for 2020 by Town of Oakfield.

FUTHERMORE, BE IT RESOLVED, the Village of Oakfield is rescinding their approval of their contribution to the Joint Youth Program for the Year 2020 in the amount of \$6,893.00 due to the cancellation of the 2020 program.

**A Motion by:** Trustee Michelle Graham

**Second by:** Trustee John Igoe

**Ayes:** Trustees Graham, Mullen, Igoe, Cianfrini

**Nays:** None

**Absent:** N/A

**Abstain:** None

**Carried.**

**By Order of the Village Board of Trustees,  
Village of Oakfield**

**Kimberly Staniszewski  
Clerk/Treasurer**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly Staniszewski, Village Clerk of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution #11- 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 20<sup>th</sup> day of May 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 20<sup>th</sup> day of May 2020.



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Kimberly Staniszewski, Clerk/Treasurer