

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

May 28th, 2019 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Trustee Graham. The following Trustees were present: John Mullen, Michael Cianfrini, Michele Graham. Mayor Boyle's attendance was via video conferencing from a publicly accessible location as posted in the Daily News with 72-hour prior notice. Absent Trustee: John Igoe.

Also, Present: Clerk/Treasurer, Andrew Maguire; Charlie Carrol, Town of Oakfield and Able Electric.

PUBLIC HEARING:

A Motion was made by Trustee Graham to open the public hearing @ 6:32PM for RESOLUTION #18 – 2019 AUTHORIZING THE ESTABLISHMENT OF A TYPE-CAPITAL RESERVE IN THE GENERAL FUND, TITLED: "FIRE TRUCK BAY AND CAPITAL REPAIRS." Second by Trustee Mullen. Ayes: Graham, Cianfrini, Mullen. Carried.

No public comments received.

A Motion was made by Trustee Cianfrini to close the public hearing @ 7:02PM for RESOLUTION #18 – 2019 AUTHORIZING THE ESTABLISHMENT OF A TYPE-CAPITAL RESERVE IN THE GENERAL FUND, TITLED: "FIRE TRUCK BAY AND CAPITAL REPAIRS." Second by Trustee Mullen. Ayes: Graham, Cianfrini, Mullen. Carried.

PUBLIC COMMENTS: Charlie Carol spoke to the Board of Trustees about the proposed upgrades to the electric in Triangle Park. he detailed his quote for services and states the receptacle is for plugging into the amp box safely, for events Labor Days and bands that might be playing there. This piece can be removed from the quote and will be a \$1600 reduction. The Town of Oakfield is mainly concerned with the Christmas Tree's staying lit.

OLD BUSINESS:

1. **WWTP Rehab Capital Project. Steve Mountain, Mountain Engineering:**
 - A) **Pay Application # 5 – Suburban Electric: To Be funded by EFC Financing.**

A Motion was made by Trustee Graham to approve Pay Application # 5 – Suburban Electric and any CDBG or EFC pay application request forms necessary as this payment is to be funded by the CDBG or EFC Grant Fund, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried

1. **Electric Upgrades to Triangle Park: Quote Reviews.** The Board of Trustees reviewed two quotes, in compliance with the procurement policy, from Humphrey Electric and Able Electric. Mayor Boyle states

A Motion was made by Trustee Graham to approve Able Electric for the installation of one panel box with intent of installing two-total by the end of fiscal year 2019-2020 at a cost of \$4500.00, minus \$1600 for the receptacle that can be added later, for a total of \$2900 and authorize the DPW

to perform as much work as possible to help accomplish this with in-kind services, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried.

NEW BUSINESS:

- 1. RESOLUTION #18 – 2019 AUTHORIZING THE ESTABLISHMENT OF A TYPE-CAPITAL RESERVE IN THE GENERAL FUND, TITLED: “FIRE TRUCK BAY AND CAPITAL REPAIRS.”**

A Motion was made by Trustee Cianfrini to approve RESOLUTION #18 – 2019 AUTHORIZING THE ESTABLISHMENT OF A TYPE-CAPITAL RESERVE IN THE GENERAL FUND, TITLED: “FIRE TRUCK BAY AND CAPITAL REPAIRS.” second by Trustee Graham. Ayes: Graham, Mullen, Cianfrini. Carried.

- 2. Resolution # 19-2019: Correction to Resolution # 14-2019 –Village Tax Rate for Fiscal Year 2019-2020.**

A Motion was made by Trustee Mullen to approve Resolution # 19-2019: Correction to Resolution # 14-2019 –Village Tax Rate for Fiscal Year 2019-2020, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini. Carried.

- 3. Village of Oakfield Think and Drink.** The Board of Trustees will send Clerk-Treasurer Maguire ideas for talking points about the Village of Oakfield and why it is a great place to do business.
- 4. Fire Department Report. No Report Provided.**
- 5. Historical Society Report. Written Report Provided.**
- 6. Zoning and Code Report. Written Report Provided.**
- 7. D.P.W. Report. Written Report Provided.**
- 8. Clerk’s Report. Written Report Provided.**
 - a) Quote for Laptop Replacement.**

A Motion was made by Trustee Mullen to the replacement of the Clerk-Treasurers laptop at a cost of \$879.00 for a Dell Latitude 3500 Core-i5 from the Village’s I.T. provider Hurricane Technology, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried

- b) Use of Village Board Room: June 4th, 2019 9:30am-12:30pm, Kids History Tour.**

A Motion was made by Trustee Cianfrini to allow use of the Board Room for the 2nd grade kids history tour with the Oakfield Historical Society from 9:30am-12:30pm on June 4th, 2019, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini. Carried

- c) Authorization of transfer to Reserve: “Parks - Capital Equipment”**

A Motion was made by Trustee Graham to authorize \$5,368.00 to be transfer to the Parks-Capital Reserve for the remaining funds not spent on the generator at the DPW facility, this will be listed on the budget amendments proposed to the Village Board at the July 8th regular board meeting, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried.

- 9. Trustee Reports.** No reports provided.
- 10. Mayor’s Report. Mayor Boyle provided a verbal report. Dave would like to send out a newsletter by June 6th. Mayor Boyle will speak with Mike Morris.**
 - a) Executive Session – Personnel**

A Motion was made by Trustee Graham to go into an executive session for discussion of a personnel issue @ 7:07pm and asked Clerk-Treasurer Maguire to exit, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried

A Motion was made by Trustee Mullen to close the executive session for discussion of a personnel issue @ 7:14pm and asked Clerk-Treasurer Maguire to return, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried

Having no further business to come before the Board, the meeting was adjourned @ 7:16 PM on **A Motion** by Trustee Graham,

The next regular Board meeting will be held on June 10th, 2019 @ 6:30 PM at the Village Hall, 39 Main Street.

Second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried.

Respectfully Submitted,

Andrew Maguire
Clerk/Treasurer

VILLAGE OF OAKFIELD

Adopted: May 28th, 2019

RESOLUTION #18 – 2019 AUTHORIZING THE ESTABLISHMENT OF A TYPE-CAPITAL RESERVE IN THE GENERAL FUND, TITLED: “CAPITAL REPAIRS – FIRE TRUCK BAY”

The Village Board of the Village of Oakfield met at a regular board meeting at the Village Board Room located at 39 Main Street in the Village of Oakfield, New York on May 28th, 2019, commencing at 6:30 p.m. and the following members were:

Present: Mayor David Boyle

Trustee John Mullen

Trustee Michael Cianfrini

Trustee Michele Graham

Trustee _____

ABSENT:Trustee John Igoe

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, Type- Capital Reserve, where authorization to withdrawal of funds is subject to permissive referendum, titled “Capital Repairs – Fire Truck Bay”, is to create and fund reserve for costs associated to the Oakfield Fire Department, a village entity, pay for maintain, repair and replace building needs where the Village owned trucks, apparatuses and fire gear and equipment are stored, located at 20 Albert St, Oakfield New York, 14125, such as, but not limited to, structural maintenance, garage bays and doors, roofing, drainage, and other general building related items required that establish and maintain a safe, efficient and effect building to promote minimizing response time on emergency calls and safe guarding Village owned equipment and trucks; and

WHEREAS, The Clerk/Treasurer may invest the moneys in the Reserve Fund in the manner provided by section 11 of General Municipal Law, and consistent with the Village of Oakfield Investment Policy. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Clerk/Treasurer shall account for the Reserve Fund in a manner, which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum pain into the fund, the amount and date of each withdrawal from the fund and the total assets of the fun, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of operation and condition of the Reserve Fund.

WHEREAS, Except, as otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing body and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c [6-g] of the General Municipal Law.

the Village Board of the Village of Oakfield finds it in the best interest of the Village of Oakfield to create the capital reserve titled: “Capital Repairs – Fire Truck Bay”. The expenditure of funds from a Capital Reserve are subject to permissive referendum.

NOW ON A MOTION OF Trustee Cianfrini which has been duly seconded by Trustee Graham.

BE IT RESOLVED, that the Village Board of the Village of Oakfield held a public hearing on the 28th day of May 2019 at 6:30 p.m. at the Village Board Room in the Village of Oakfield, to consider the proposed resolution titled: RESOLUTION #18 – 2019 AUTHORIZING THE ESTABLISHMENT OF A TYPE-CAPITAL RESERVE IN THE GENERAL FUND, TITLED: “CAPITAL REPAIRS – FIRE TRUCK BAY”. And find it in the best interest of the Village of Oakfield to create and establish said capital reserve.

Ayes: Cianfrini, Graham, Mullen.

Nays: none.

Absent Trustee: Trustee Igoe

Quorum Present: G Yes G No

Dated: May 28th, 2019

Carried.

May 28th, 2019

Village of Oakfield

Resolution # 19-2019: Correction to Resolution # 14-2019 –Village Tax Rate and Total Levy Amount for Fiscal Year 2019-2020

Whereas, approved Resolution #14-2019 – Village Tax Rate and Total Levy Amount for Fiscal Year 2019-2020 contained a clerical error that should be corrected;

Whereas, in paragraph two, sentence number one, it states an authorized rate of \$5.0693475 per taxable assesses value, OR a total levy amount of \$247,561.36. The total levy amount remains correct, however, a rate of \$5.0693475 per \$1000 of taxable assessed value is incorrect due to a clerical error on the total taxable assessed value and equalization rate. The corrected tax rate is \$5.058591 per \$1000 of taxable assessed value;

Now therefore, be it resolved, the Village Board of Trustees find it in the best interest to approve this resolution, correcting the previously stated tax rate of \$5.0693475 per \$1000 of taxable assessed value to the correct tax rate of \$5.058591 per \$1000 of taxable assessed value, although the tax levy amount of \$247,561.36 remains correct and therefore will not nullify or void Resolution #14-2019 and the 2019-2020 Village Budget remains correct and with the proper revenues and expenses as approved.

MOTION By Trustee Mullen

SECONDED By Trustee Cianfrini

Ayes: Mullen, Cianfrini, Graham

Nays: none

Absent: Igoe

Carried.