

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**August 12<sup>th</sup>, 2019 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Mark Colopy. The following Trustees were present: John Mullen, Michele Graham, Michael Cianfrini, John Igoe.

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Fire Chief, Sean Downing; Fire Board President, Bill Sturgeon; Mountain Engineering President, Steve Mountain; Oakfield Betterment Reps, Joel D'alba, Scott D'alba and Jamie Lindsley; Able Electric President, Charlie Carrol; Village Residents, Ron D'alba, Mark Colopy; Town of Oakfield Water User; Ben Kitanik.

**PUBLIC HEARING:**

**PUBLIC COMMENTS:**

**Mark Colopy:** Oakfield Community Bible Church Rep. Issue with the stone lot after house removed in 2010. Done many things to try and remedy the issue of rocks flowing off the property, with all the money spent, nothing has been permanent, and everything is gone. Proposing to widen driveway, correct 5 sidewalk blocks and in a manner that will divert the stone with resin barriers onto church property and can raked back into the lot. Mike Morris and Dave Laney will work with Mark on the plans and the application process.

**Ron D'alba:** States he is pleased they will be remedying this, but it should have been done years ago as they are hazard to residents when the stones and debris compile in his yard, driveway and road.

**Oakfield Betterment Committee: Joel D'alba, Scott D'alba and Jamie Lindsley** spoke to the Board about the upgrades to the electric will work for the pug. Source, he also mentioned that Ognibene will need to move his vehicles to open the front lot for the Betterment Committee. Jamie Lindsley asked if the Board would support them turning on the lights Thursday instead of Friday.

**A Motion** was made by Trustee Cianfrini to approve a temporary easement for the parking lot on Water Street to allow Crazy Cheap Cars to park their vehicles there for Labor Daze Weekend, second by Trustee Igoe. Ayes: Graham, Igoe, Mullen, Cianfrini. Carried.

**A Motion** was made by Trustee Mullen to allow the Betterment Committee to keep lights on at the Park Thursday, August 29<sup>th</sup>, overnight for set up of the booths for Labor Daze Weekend, second by Trustee Igoe. Ayes: Graham, Igoe, Mullen, Cianfrini. Carried.

**Ben Kitanik:** Spoke to the Village Board about a water leak that occurred in his meter pit due to the bottom of a 3 to 4-year-old meter rotting out. The Board felt this should not have happened based on the meters age after inspecting the meter that was at fault and replaced, however, the Village does purchase water from the County and every gallon has a direct cost.

**A Motion** was made by Trustee Igoe to approve a 3-year average established and billed at the consumer rate, and the remainder of the water that was lost be billed at the wholesale rate, second by Trustee Cianfrini. Ayes: Graham, Igoe, Mullen, Cianfrini. Carried.

## **OLD BUSINESS:**

1. **WWTP Rehab Capital Project. Steve Mountain, Mountain Engineering:** Steve Mountain spoke to the Board about the progress of the rehab project and what has been completed and in process.

A) **Pay Application #12- STC Construction: EFC Funding.**

**A Motion** was made by Trustee Cianfrini to approve Pay Application # 12 – STC Construction and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

B) **Pay Application # 7 – Suburban Electric: EFC Funding.**

**A Motion** was made by Trustee Graham to approve Pay Application # 7 – Suburban Electric and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Igoe. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

- C) **Change Order #2 – STC Construction.** Trustee Graham states that these change orders have been significant increases in costs. Mountain explained that this change order is still under budget for phase 2 items.

**A Motion** was made by Trustee Cianfrini to approve Change Order #2 – STC Construction in the amount of \$91,071 and approve any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

2. **Discussion: Hens Being Allowed in the Village of Oakfield. Mayor Boyle opened the floor for comments.**

**A Motion** was made by Trustee Cianfrini to pursue amending the Zoning Laws which would allow hens and chickens in the Village with specific parameters, Second by Mayor Boyle. **Ayes:** Cianfrini. **Nays:** Graham, Igoe, Mullen and Mayor Boyle. **Motion Fails** with a 1-4 vote against.

## **NEW BUSINESS:**

1. **Resolution # 27–2019: To Close SSES and HS Capital Project and Balance as of 5/31/19.**

**A Motion** was made by Trustee Igoe to approve Resolution # 27–2019: To Close SSES and HS Capital Project and Balance as of 5/31/19, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

2. **Resolution # 28-2019: Authorize a Public Hearing for an Expenditure of Funds from the Capital Reserve of Parks and Landscaping.**

**A Motion** was made by Trustee Igoe to approve Resolution # 28-2019: Authorize a Public Hearing for an Expenditure of Funds from the Capital Reserve of Parks and Landscaping, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried.

3. **Side-Walk Discussion: Inventory List and Problem Areas.** Mayor Boyle asks that DPW Supervisor Laney create a log of problematic sidewalks throughout the Village.
4. **Fire Department Report. Chief Downing spoke to the Board about updates with the Fire Department.**
  - A) **Request for Rental Fee for 2019-2020.**

A Motion was made by Trustee Graham to authorize a ¼ payment of the \$25,300 total, in the amount of \$6,325, and the remaining payments to be made in the same increments quarterly until the end of the Fiscal Year, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried.

5. **Zoning/Code Report. The Board reviewed the Code and Zoning Report provided by Mike Morris.**
6. **Approval of July 8<sup>th</sup>, 2019 Minutes.**

A Motion was made by Trustee Cianfrini to approve the July 8<sup>th</sup>, 2019 Minutes, second by Trustee Mullen Ayes: Mullen, Graham, Cianfrini, Igoe. Carried.

7. **Approval of August 2019 Abstract.**

A Motion was made by Trustee Mullen to approve the August 2019 Abstract, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried.

8. **June 2019 Investment Report.**

A Motion was made by Trustee Igoe to approve the June 2019 Investment Report, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

9. **May 2019 Financial Report.**

- A) **Approval of General Fund Due from Water Fund to Cover Negative Balance as of 5/31/19.**

A Motion was made by Trustee Mullen to approve the May 2019 Financials including a Due To Due From the General Fund and the Water Fund to cover the negative balance in the Water Fund in the amount of \$9,310.50, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

A Motion was made by Trustee Mullen to approve the May 2019 Financial Report, second by Trustee Graham. Ayes: Graham, Igoe, Mullen, Cianfrini. Carried.

10. **D.P.W. Report. Written Report Submitted.**
11. **Clerk's Report. Written Report Submitted.**
12. **Trustee Reports. No Reports Provided.**
13. **Mayor's Report. The Mayor Provided a verbal report.**

- A) **Budget Timeline for 2020-2021 Budget Planning Process.** The Mayor provided the Board a timeline for the 2020-2021 budget planning. Mayor Boyle would like to enter an executive session to discuss a personnel matter.

**A Motion** was made by Trustee Graham to enter into an executive session to discuss a personnel matter @ 8:12 P.M., second by Trustee Igoe. Ayes: Graham, Igoe, Mullen, Cianfrini. Carried.

**A Motion** was made by Trustee Cianfrini to close the executive session @ 8:24 PM, second by Trustee Mullen. Ayes: Graham, Igoe, Mullen Cianfrini. Carried.

Having no further business to come before the Board, the meeting was adjourned @ 8:25 PM on **A Motion** by Trustee Cianfrini,

The Villager will only be holding one meeting per month for the month of September of 2019, it will be the second Monday of each month @ 6:30pm.

The next regular Board meeting held on September 9<sup>th</sup>, 2019 @ 6:30 PM at the Village Hall, 39 Main Street.

Second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried.

Respectfully Submitted,

Andrew Maguire  
Clerk/Treasurer

**August 12<sup>th</sup>, 2019**

**Resolution #27 – 2019: To Close Sanitary Sewer Evaluation Study Phase I and Wastewater Program Capital Project Fund (HS)**

**Whereas**, it has been determined by the Village of Oakfield Board of Trustees the Village wishes to close the Sanitary Sewer Evaluation Study Phase I and Wastewater Program Capital Project Fund (HS) in preparation for a new Sanitary Sewer Evaluation Study for Phase II of the Waste Water Treatment Plant Rehabilitation Capital Project; and,

**Whereas**, the Village of Oakfield Board of Trustees wishes to transfer the remaining balance of \$14,214.49 in the Sanitary Sewer Evaluation Study Phase I and Wastewater Program Capital Project Fund (HS) to the General Fund (A0); and,

**Now, Therefore, Be it Resolved**, the Village of Oakfield Board of Trustees at its regular meeting held on the 12<sup>th</sup> day of August, 2019, at which meeting a quorum was present, resolve to close Sanitary Sewer Evaluation Study Phase I and Waste Water Program Capital Project Fund (HS) and transfer the balance of \$14,214.49 to the General Fund (A0) on A Motion By Trustee Igoe, Second by Trustee Cianfrini.

**Ayes: Graham, Mullen, Igoe, Cianfrini**

**Nays: none**

**Absent Trustee: none**

**Quorum Present: Yes**

**Dated: August 12<sup>th</sup>, 2019**

**Carried.**

**August 12<sup>th</sup>, 2019**

**VILLAGE OF OAKFIELD**

**RESOLUTION #28 -2019 AUTHORIZING A PUBLIC HEARING FOR THE PURPOSE  
OF AN EXPENDITURE OF FUNDS FROM THE PARKS AND LANDSCAPING  
CAPITAL RESERVE FUND.**

**WHEREAS**, the Village of Oakfield previously established a capital reserve fund on July 13<sup>th</sup>, 2015 by Resolution #11 of 2015 to pay for costs associated with equipment, maintenance and beautification of the Village owned Parks and Grounds.

**WHEREAS**, the Village of Oakfield Board of Trustees deems it necessary to hold a public hearing at a regularly scheduled Village Board of Trustees meeting on September 9<sup>th</sup>, 2019 @ 6:30 PM to authorize the expenditure of funds, subject to permissive referendum, toward an approved electrical panel upgrade to support growing electric needs in Triangle Park. The proposed sum for the upgraded electrical panel is NOT TO EXCEED \$4500.00 for 24X24Xg" NEMA 12 enclosure with eight GFCI/duplex receptacle and Install ten tandem 20 circuit breakers, and

**WHEREAS**, the Village of Oakfield Board of Trustees, pursuant to Article 7, §104 of the Public Officers Law (Public Meetings Law), authorize a Public Hearing be held on September 9<sup>th</sup>, 2019 @ 6:30 PM, located at 39 Main Street, Oakfield, NY 14125, as the expenditure is subject to Permissive Referendum, to hear comments for or against the expenditure of funds from the Parks and Landscaping Capital Reserve.

**NOW, THEREFORE BE IT RESOLVED AS FOLLOWS**, a motion to approve RESOLUTION #28 -2019 AUTHORIZING A PUBLIC HEARING FOR THE PURPOSE OF AN EXPENDITURE OF FUNDS FROM THE PARKS AND LANDSCAPING CAPITAL RESERVE FUND was provided by Trustee Igoe, and second by Trustee Graham.

AYES: Graham, Igoe, Mullen, Cianfrini

NAYS: none

ABSENT: none

CARRIED.