

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**August 10, 2020 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor David Boyle followed by the Pledge to the Flag led by Oakfield Resident, Rick Pastecki. The following Trustees were present: John Igoe, John Mullen, Michele Graham, and Michael Cianfrini.

Also, Present: Clerk/Treasurer, Kimberly Staniszewski; Fire Chief, Sean Downey arrived at 7:00 p.m.

**PUBLIC HEARINGS:** None

**PUBLIC COMMENTS:**

Village Resident, Rick Pastecki addressed the board regarding a tree in the right-of-way of his property and the roots from the tree growing into his sewer line. He was going to request the tree to be removed but at the time of the meeting decided to try a different way to remove the roots of the tree from the sewer line. He will give the board an update at a later date.

**OLD BUSINESS:**

**1. WWTP Rehab Capital Project and Drainage Capital Project.**

**Proposal for Flooring:** Two proposals were presented to the Board for flooring to be installed at the WWTP. The Board requested further information on the proposals to determine the exact scope of the work to be done. Per Mayor the Vote was tabled until the September board meeting.

**NEW BUSINESS:**

**1. Resolution #15-Resolution of Appreciation for DPW Supervisor, David Laney**

**A Motion** was made by Trustee Graham to approve Resolution #15-Resolution of Appreciation for DPW Supervisor, David Laney , second by Trustee Cianfrini. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**2. Resolution #16- Appointment of DPW Supervisor, Thomas Mikolajczyk**

**A Motion** was made by Trustee Igoe to approve Resolution #16-Appointment of DPW Supervisor, Thomas Mikolajczyk, to include the following amendment:

“NOW, THEREFORE, BE IT RESOLVED, that the Oakfield Village Board designates and appoints Thomas Mikolajczyk as an Official of the Village of Oakfield, classified and graded as the Supervisor of Public Works for the Village of Oakfield at the annual salary of \$52,000.00 effective August 27, 2020, with a term of office to expire on March 31, 2021;

**Second** by Trustee Mullen. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**3. Resolution #17- Appointment of Election Chairperson and Election Inspector for the Sept. 15, 2020 Village Election**

A Motion was made by Trustee Mullen to approve Resolution #17- Appointment of Election Chairperson and Election Inspector for the Sept. 15, 2020 Village Election, second by Trustee Graham. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**4. Resolution #18-2020- Acceptance of Resignation- Eric Carlsen**

A Motion was made by Trustee Cianfrini to approve Resolution #18-2020- Acceptance of Resignation- Eric Carlsen, second by Trustee Mullen. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**5. Resolution #19-2020 -Appointment of Planning Board Chairperson-Roger Hogle**

A Motion was made by Trustee Igoe to approve Resolution #19-2020 -Appointment of Planning Board Chairperson-Roger Hogle, second by Trustee Graham. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**6. Fire Chief/President Report.** Fire Chief, Sean Downey presented the board with call stats for July 2020. Requested executive session to discuss fire department personnel.

A Motion was made by Trustee Igoe to go into executive session to discuss a fire department personnel item @ 7:05pm, second by Trustee Cianfrini. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

A Motion was made by Trustee Graham to close executive session for the discussion of fire department personnel @ 7:15pm, second by Trustee Igoe. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**7. Zoning/Code Reports.-No report at this time**

**8. Approval of June 8th, 2020 Minutes**

A Motion was made by Trustee Igoe to approve the June 8<sup>th</sup> 2020 Board Minutes, second by Trustee Cianfrini. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**9. Approval of July 13th, 2020 Minutes**

A Motion was made by Trustee Mullen to approve the July 13<sup>th</sup> 2020 Board Minutes, second by Trustee Igoe. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**10. Approval of August 10th, 2020 Abstract/P.O.'s:**

<i>8/10/2020 Abstract</i>					
A0 Chks 17820-17856	(\$58,045.20)	(\$58,045.20)			
F0 Chks 17074-17076	(\$31,257.48)		(\$31,257.48)		
G0 Chks 18116-18123	(\$12,640.37)			(\$12,640.37)	
H0 Chks 17348	(\$129.76)				(\$129.76)

A Motion was made by Trustee Graham to approve August 10<sup>th</sup>, 2020 Abstract, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

11. **DPW Report-** DPW Maintenance Worker, Tom Mikolajczyk provided written report to the board.
- Magnetic door signs have been ordered for new work truck.  
Trustee Igoe would like to know why magnetic instead of permanent signs?
  - Generator at WWTP was serviced by Cummins. Requested the board review the service agreement.
  - Sidewalk replacements will begin week of August 10<sup>th</sup>.
  - Road Paving of N. Pearl St is set to begin Sept. 14<sup>th</sup> or 21<sup>st</sup>. Would like to confirm the board would like to also have Stevens St. and the mid-section of Bennett done. Board says yes.
  - Requested approval to order spare parts for Chloring Injection System. (approx. cost \$469.00) Board is ok with that.

**A Motion** was made by Trustee Graham to approve DPW Report for August 10th, 2020, second by Trustee Cianfrini. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried

12. **Clerk's Report-** Clerk-Treasurer Staniszewski provided written report.
- Presented request from Deputy Clerk to implement rules on late fees for large meter test not done by due date. Is in the Village Water Rules and Regulations. Board wants the office to implement late fees as the current rules state.
  - DPW Maintenance Worker applications are coming in and have been sent to the County Civil Svc for review.
  - OACS Summer Lunch program disbursement from Triangle Park is finishing up the week of August 10<sup>th</sup>.
  - Village Policy Manual is being updated
  - The plates and registration for the new DPW truck were received.
  - Rec'd a Foil Request from Smart Procure and have responded.

**A Motion** was made by Trustee Igoe to accept Clerk-Treasurer report as provided by Clerk-Treasurer Kim Staniszewski, Second Trustee Mullen. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

13. **Trustee's Report-**
- Trustee Graham requested the list of budget lines that are being reduced and by what amount.
    - Mayor will discuss with the Fire Dept and new DPW Supervisor

14. **Mayors Report**
- Mayor reported that there is money left from the WWTP project. Friday they will be having a walk-thru with Mountain Engineering, Camden, Village DPW and Mayor to discuss the punch list of items to be finished.

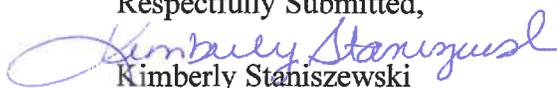
15. **Executive Session to discuss Personnel items.** Not Needed

Having no further business to come before the Board, the meeting was adjourned @ 8:00 PM on **A Motion** by Trustee Igoe;

Next Regular Meeting will be held on September 14, 2020 at 6:30 PM at the Village Hall, 39 Main St.

Second by Trustee Cianfrini. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried.

Respectfully Submitted,



Kimberly Staniszewski

Clerk/Treasurer

August 10th, 2020



37 MAIN STREET  
OAKFIELD, NY 14125

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**DAVID BOYLE**

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**JOHN IGOE**

Deputy Mayor

Trustees

**JOHN MULLEN**

**MICHAEL CIANFRINI**

**MICHELE GRAHAM**

**KIMBERLY STANISZEWSKI**

Clerk/Treasurer

**August 10, 2020**

**VILLAGE OF OAKFIELD  
RESOLUTION #15-2020  
TO ACCEPT THE NOTICE OF RETIREMENT OF MR. DAVID LANEY**

**WHEREAS**, The Village of Oakfield Board of Trustees was informed by Mr. David Laney, Department of Public Works Supervisor of his intent to Retire from the Village of Oakfield effective August 26<sup>th</sup>, 2020; and

**WHEREAS**, Beginning June 18<sup>th</sup>, of 1984, Mr. Laney was hired as a DPW Worker and was subsequently promoted to DPW Supervisor on November 26, 2001; and

**WHEREAS**, The Board of Trustees has received the original notice of retirement for Mr. Laney effective August 26<sup>th</sup>, 2020 from NYS Retirement; and

**WHEREAS**, Board of Trustees hereby and henceforth recognize David Laney as an honorary member of the Village of Oakfield community. Such recognition being duly deserved and acknowledge by those he has so faithfully served; and

**NOW, THEREFORE, BE IT RESOLVED**, The Village of Oakfield Board of Trustees hereby accepts Mr. David Laney's notice of retirement as the Public Works Supervisor effective August 26, 2020, and

**RESOLVED FURTHER THAT**, the Board of Trustees do hereby places on record its appreciation for the services rendered by Mr. David Laney as the Department of Public Works Supervisor for Village of Oakfield, and hereby, is recognized for his exemplary concern and dedicated effort extended to the residents of the Village of Oakfield, New York having served faithfully over the last 36 years; and

**RESOLVED FURTHER THAT**, The Board of Trustees of the Village of Oakfield, New York, hereby, adopt this resolution on the 10<sup>th</sup> day of August 2020.

**Motion to adopt Resolution #15-2020 by Trustee Graham  
Seconded by Trustee Cianfrini  
Ayes: Trustees Cianfrini, Graham, Igoe, and Mullen  
Nays: None  
Carried.**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly Staniszewski, Clerk-Treasurer of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution # 15 - 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 10th day of August, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 10th day of August 2020.

  
Kimberly Staniszewski  
Clerk-Treasurer



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**KIMBERLY STANISZEWSKI**  
Clerk/Treasurer

**August 10, 2020**

**Village of Oakfield  
Genesee County, New York**

**RESOLUTION #16-2020: A RESOLUTION APPOINTING THE SUPERVISOR  
OF PUBLIC WORKS**

**THE VILLAGE BOARD OF THE VILLAGE OF OAKFIELD, GENESEE COUNTY, NEW  
YORK RESOLVES AS FOLLOWS:**

WHEREAS, the current Supervisor of Public Works of the Village of Oakfield is retiring effective August 26, 2020; and

WHEREAS, the position of Supervisor of Public Works for the Village of Oakfield will be vacant effective August 27, 2020, and

WHEREAS, Village of Oakfield, provides for the designation and appointment of the Supervisor of Public Works for the Village of Oakfield by a majority vote of the Oakfield Village Board to serve for a term of one-year, and

NOW, THEREFORE, BE IT RESOLVED, that the Oakfield Village Board designates and appoints Thomas Mikolajczyk as an Official of the Village of Oakfield, classified and graded as the Supervisor of Public Works for the Village of Oakfield at the annual salary of \$52,000.00 effective August 27, 2020, with a term of office to expire on March 31, 2021; and

BE IT FURTHER RESOLVED that this resolution takes effect immediately following adoption by the Village Board of Trustees.

This Resolution was adopted by the Oakfield Village Board on August 10th, 2020.

**Motion to adopt Resolution #16-2020 by Trustee Igoe**

**Seconded by Trustee Mullen**

**Ayes: Trustees Cianfrini, Graham, Igoe, and Mullen**

**Nays: None**

**Carried.**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly Staniszewski, Clerk-Treasurer of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution # 16 - 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 10th day of August, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 10th day of August 2020.



Kimberly Staniszewski  
Clerk-Treasurer



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**KIMBERLY STANISZEWSKI**  
Clerk/Treasurer

August 10, 2020

**VILLAGE OF OAKFIELD**

**RESOLUTION #17 - 2020 AMENDING RESOLUTION #5-2020  
THE APPOINTMENT OF INSPECTORS OF ELECTION FOR  
MARCH 18, 2020 ELECTION**

**WHEREAS**, the Board of Trustees for Village of Oakfield approved Resolution No. 2-2020 on January 13, 2020, appointing an Inspector Chairperson, Election Inspectors and Alternate Inspectors in accordance with Election Law, Section 15-116, and

**WHEREAS**, the Board of Trustees for Village of Oakfield subsequently approved Resolution No. 5-2020 on January 27<sup>th</sup>, 2020 appointing a new alternate Republican Inspector and an Alternate Democratic Inspector; and

**WHEREAS**, the election was postponed on May 1, 2020 by Governor Cuomo under Executive Order 202.26, which postponed all village elections scheduled to be conducted in March, April, May, and June of 2020 to Tuesday, September 15, 2020, and

**WHEREAS**, the individual appointed to serve as Election Chairperson and Republican Inspector is no longer able to serve in this capacity for the upcoming election, and

**WHEREAS**, the Village Clerk has selected an alternate individual to serve as the Election Chairperson and Republican Inspector; and

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees for the Village of Oakfield does hereby amend Resolution 5-2020, to appoint the following individuals to serve as election chairperson, election inspectors and alternate inspectors for the September 15, 2020 Village election and

**ELECTION CHAIRPERSON IS:** Wally Kornow

**THE REPUBLICAN INSPECTOR ARE:** Wally Kornow

**THE DEMOCRATIC INSPECTOR ARE:** Barb Barbur

**THE ALTERNATE INSPECTORS ARE:**

**Republican:** Michelle Johnson.

**Democrat:** Linda Giambrone.

**WHEREAS**, said resolution must also fix the compensation of the inspectors.

The fixed rate of compensation is \$11.80 per hour in 2020.

**Motion to adopt Resolution #17-2020 by Trustee Mullen  
Seconded by Trustee Graham**

**Ayes: Trustees Cianfrini, Graham, Igoe, and Mullen**

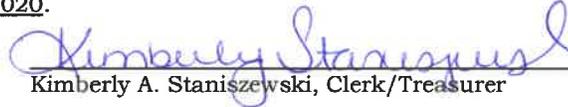
**Nays: None**

**Carried.**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly A. Staniszewski, Village Clerk of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution # 17 - 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 10<sup>th</sup> day of August, 2020 by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 10<sup>h</sup> day of August, 2020.

  
\_\_\_\_\_  
Kimberly A. Staniszewski, Clerk/Treasurer



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**KIMBERLY STANISZEWSKI**  
Clerk/Treasurer

**August 10, 2020**

**VILLAGE OF OAKFIELD  
RESOLUTION #18-2020  
TO ACCEPT THE RESIGNATION OF MR. ERIC CARLSEN**

**WHEREAS**, The Village of Oakfield Board of Trustees received on July 27, 2020 a notice of resignation from Mr. Eric Carlsen, Department of Public Works Maintenance Worker effective August 7, 2020; and

**NOW, THEREFORE, BE IT RESOLVED**, The Village of Oakfield Board of Trustees hereby accepts Mr. Eric Carlsen's resignation as DPW Maintenance Worker effective August 7, 2020, and

**RESOLVED FURTHER THAT**, the Board of Trustees does hereby place on record its appreciation for the services rendered by Mr. Eric Carlsen as DPW Maintenance Worker for Village of Oakfield, and hereby, is recognized for his dedicated effort extended to the residents of the Village of Oakfield, New York having served faithfully over the last 16 years; and

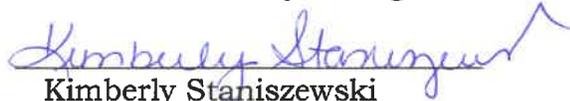
**RESOLVED FURTHER THAT**, The Board of Trustees of the Village of Oakfield, New York, hereby, adopt this resolution on the 10<sup>th</sup> day of August 2020.

**Motion to adopt Resolution #18-2020 by Trustee Cianfrini  
Seconded by Trustee Mullen  
Ayes: Trustees Cianfrini, Graham, Igoe, and Mullen  
Nays: None  
Carried.**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly Staniszewski, Clerk-Treasurer of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution # 18 - 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 10th day of August, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 10th day of August 2020.

  
Kimberly Staniszewski  
Clerk-Treasurer



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Clerk/Treasurer

**August 10, 2020**

**Village of Oakfield  
Genesee County, New York**

**RESOLUTION #19-2020: A RESOLUTION APPOINTING THE CHAIRPERSON OF  
PLANNING BOARD**

**THE VILLAGE BOARD OF THE VILLAGE OF OAKFIELD, GENESEE COUNTY, NEW  
YORK RESOLVES AS FOLLOWS:**

WHEREAS, the current Chairperson, Village of Oakfield Planning Board has resigned from such Board effective June 2020; and

WHEREAS, the position of Chairperson for the Village of Oakfield Planning Board has been vacant, and

WHEREAS, Village of Oakfield Board of Trustees, with the Mayor, provides for the designation and appointment of the Chairperson of the Village of Oakfield Planning Board by a majority vote of the Oakfield Village Board, and

NOW, THEREFORE, BE IT RESOLVED, that Mayor David Boyle appoints Roger Hogle as Chairperson of the Village of Oakfield Planning Board, with full approval of the Village of Oakfield Trustees, effective August 10, 2020, with a term of office to expire on March 31, 2021; and

BE IT FURTHER RESOLVED, that this resolution takes effect immediately following adoption by the Village Board of Trustees.

This Resolution was adopted by the Oakfield Village Board on August 10th, 2020.

**Motion to adopt Resolution #19-2020 by Trustee Igoe**

**Seconded by Trustee Graham**

**Ayes: Trustees Cianfrini, Graham, Igoe, and Mullen**

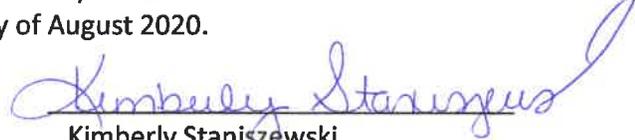
**Nays: None**

**Carried.**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly Staniszewski, Clerk-Treasurer of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution # 19 - 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 10th day of August, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 10th day of August 2020.



Kimberly Staniszewski  
Clerk-Treasurer