

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

October 9th, 2018 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor David Boyle, followed by the Pledge to the Flag led by Bill Sturgeon. The following Trustees were present: John Mullen, Michael Cianfrini, John Igoe. Absent Trustee: Michele Graham.

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Mountain Engineering President, Steve Mountain; Freed Maxick Audit Manager, Nicole Ryan; Fire Chief, Sean Downing; Fire Department Members: Chad Williams; Bill Sturgeon, Chad Hilchey, Robert Hilchey, Doug Hershey, Noah Toal, Matt Doran.

PUBLIC HEARING:

PUBLIC COMMENTS:

Bill Sturgeon spoke to the Village Board, as a tax payer, in support of the Fire Department districting and the importance of allowing the tax payer to voice their opinions.

Buck Hilchey spoke to the Village Board about the difficulties of finding members for the Fire Department.

Dan Luker spoke to the Village Board and sought the Trustees opinions in the matter.

Chad Williams spoke to the Village Board about the uncertainties of all boards in the future and not knowing what may happen unless we do pursue the district.

OLD BUSINESS:

1. **WWTP Rehab Capital Project and Drainage Capital Project.**
 - a) **Pay Application # 2- STC Construction & Approval of CDBG Request of Funds.**

Steve Mountain provided the Board of trustees with an update on the Waste Water Treatment Plant Rehab Project.

A Motion was made by Trustee Cianfrini to approve Pay Application # 2 – STC Construction and any CDBG pay application request forms necessary as this payment is to be funded by the CDBG Grant Fund, Second by Trustee Mullen. Ayes: Mullen, Cianfrini, Igoe. Carried.

2. **60 South Main St Back Fill and Man Hole Cover.** The Village Trustees have inspected the back fill and man hole cover located at 60 South Main Street from the public sidewalk as the resident requires written notice prior to entering their property. The Village Board feels the work performed is professionally done and sufficient to practical standards, no further work will be performed on those two items.

3. **Oakfield Fire Department: Remaining Village Operated Entity or Creation of a Fire District and the Fire Department being its own Taxable Entity.** Trustee Igoe spoke to the board and the public about his support in allowing the Fire Department to District as it is in the best interest of the Village and its residents. Mayor Boyle states that he feels it is very important to have all Trustees present to cast a vote on whether to pursue the districting or not and will ask this discussion to be continued at the October 22nd, 2018 regularly scheduled meeting. Trustee Cianfrini spoke to the Board about his stance for not pursuing a fire district and the difficulty to find candidates willing to pursue being an elected official.

NEW BUSINESS:

1. **Freed Maxick – Audit Manager Nicole Ryan on 17-18 Independent Audit and Financial Statements.**

A Motion was made by Trustee Igoe to accept the 17-18 Financial Statements provided by the Village's independent auditors, Freed Maxick, second by Trustee Mullen. Ayes: Mullen, Igoe, Cianfrini. Carried.

2. **Proposal for Amended Services for CDBG Block Grant – Municipal Solutions.** Mayor Boyle states he would like the removal of certified payroll services from the agreement as that will be done by the Engineering Firm. Mayor Boyle would like to question Municipal Solutions why the hourly rate on this proposal has increased.
3. **Review of Notice of Change in County Water Surcharge.** The Village Board reviewed the proposed \$.60 water rate per 1000 gallons increase for Phase 2 of the Genesee County water projects starting in 2019. This increase will be in addition to the annual increase to the water rate per 1000 gallons, which is typically around 5%.
4. **Fire Department Report.** No Report Submitted.
5. **Zoning and Code Report.** Written Report Submitted.
6. **Approval of September 10th and 24th, 2018 Minutes.**

A Motion was made by Trustee Mullen to approve the September 10th and 24th, 2018 Minutes, second by Trustee Cianfrini. Ayes: Igoe, Mullen, Cianfrini. Abstain: Igoe. Carried.

7. **Approval of October 2018 Abstract.**

A Motion was made by Trustee Igoe to approve the October 2018 Abstract, second by Trustee Cianfrini. Ayes: Igoe, Mullen, Cianfrini. Carried.

8. **Review of Investment Report/Portfolio for September 2018.** The Village Board of Trustees reviewed the investment portfolio and found no issues.

A Motion was made by Trustee Cianfrini to approve the Investment report and portfolio, including all proposed transfers, second by Trustee Mullen. Ayes: Igoe, Mullen, Cianfrini. Carried.

9. **June 2018 Financials.** The Village Board of Trustees reviewed the June 2018 Financials and found no issues.

A Motion was made by Trustee Cianfrini to approve the June 2018 Financials, second by Trustee Igoe. Ayes: Igoe, Mullen, Cianfrini. Carried.

10. **D.P.W. Report.** Written Report Submitted.
11. **Clerk's Report.** Written Report Submitted.
12. **Trustee Reports.** Trustee Igoe stated that he will be resigning from the Village Board of Trustees effective November 1st, 2018.
13. **Mayor's Report.** Mayor Boyle Provided a verbal report to the Board of Trustees.
 - a) **Village of Oakfield Codification Update.** Mayor Boyle states the Codification process is moving forward, General Code has agreed to extend the deadline for analysis one month, to 11/15/18.

Having no further business to come before the Board, the meeting was adjourned @ 7:55 PM on **A Motion** by Trustee Mullen,

The next regular Board meeting will be held on October 22nd, 2018 @ 6:30 PM at the Village Hall, 39 Main Street and will include a Public Hearing to amend the Personnel Policy, specifically the Village's Sexual Harassment Policy.

Second by Trustee Cianfrini. Ayes: Mullen, Igoe, Cianfrini. Carried.

Respectfully Submitted,

Andrew Maguire
Clerk/Treasurer
October 9th, 2018