

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

October 15th, 2019 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Bill Sturgeon. The following Trustees were present: John Mullen, Michael Cianfrini, John Igoe, Michele Graham.

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Deputy Clerk-Treasurer, Michelle Bartholomew; Fire Chief, Sean Downing; Freed Maxick Independent Auditor Rep, Nicole Ryan; Mountain Engineering President, Steve Mountain; Fire Department Representative, Bill Sturgeon, Chad Williams.

PUBLIC HEARING:

PUBLIC COMMENTS:

OLD BUSINESS:

1. WWTP Rehab Capital Project. Steve Mountain, Mountain Engineering:

A) Pay Application # 9 – Suburban Electric: EFC Funding.

Mr. Mountain provided the Board with an update on the project. Trustee Graham asked Steve Mountain to provide more detail on his employee's hourly time at the Wastewater Plant as some hours seem like something our DPW could have overseen to save on costs, she would like the Board to review this as well. Mr. Mountain will provide the Board more detail on the hours submitted and answer any questions they may have.

A Motion was made by Trustee Graham to approve Pay Application # 9 – Suburban Electric and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

2. Sewer Drainage Capital Project – South Pearl Street – Update: Steve Mountain.

NEW BUSINESS:

- 1. 2018-2019 Freed Maxick Independent Audit and Financial Statements.** Auditing Manager, Nicole Ryan, provided the audited financials and financial statements to the Board of Trustees.

A Motion was made by Trustee Igoe to approve the audited financial statements for fiscal year 2018-2019, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

- 2. Resolution # 30 – 2019: Authorizing a Public Hearing to Amend the Water Rules and Regulations.** The Public hearing should be held on December 9th, 2019 @6:30 PM.

A Motion was made by Trustee Mullen to approve **Resolution # 30 – 2019: Authorizing a Public Hearing to Amend the Water Rules and Regulations**, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

3. Resolution # 31 – 2019: A Resolution of Appreciation for DPW Supervisor David Laney.

A Motion was made by Trustee Cianfrini to approve **Resolution # 31 – 2019: A Resolution of Appreciation for DPW Supervisor David Laney**, second by Trustee Igoe. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

4. Fire Department Report. Chief Downing provided an update. The Fire Department discussed the Village's recent rent payment and their reasoning for rejecting the payment. The Board and Fire Department Representatives discussed future communications and will work on compiling what the Board has asked for.

5. Zoning/Code Report. Written Report Submitted by Mike Morris.

6. Historical Society Report. Written Report Submitted.

7. Approval of September 9th, 2019 Minutes.

A Motion was made by Trustee Cianfrini to approve **September 9th, 2019 Minutes**, second by Trustee Mullen. Ayes: Mullen, Cianfrini, Igoe. Abstain: Graham. Carried

8. Approval of October 2019 Abstract.

A Motion was made by Trustee Igoe to approve **October 2019 Abstract**, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

9. September 2019 Investment Report.

A Motion was made by Trustee Graham to approve **September 2019 Investment Report**, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

10. D.P.W. Report.

a) Sidewalk Replacement Update.

b) Water Tower Paint Updated.

A Motion was made by Trustee Igoe to approve DPW Supervisor Laney and an employee attend a water seminar and reimburse lunch as there is none provided, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

A Motion was

11. Clerk's Report.

a) Disposition of Records Form.

A Motion was made by Trustee Graham to approve Disposition of Records Form that includes clerk communications from the 90's and early 2000's and older election files that are outside of the retention schedule, or past their retention, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried

b) Review of Security System Upgrade Proposal from Provider Humphrey Security.

The Board of Trustees reviewed the proposal from Security Provider Humphrey Security for a replacement camera system in the Village parks and Village Office. They see value

in the upgrade and ask the provider to update the quote to include cameras in Triangle Park.

- 12. Trustee Reports.** Trustee Igoe states that the town is aware of the check issue with the fire department and stated the Village supports the Fire Department well. Trustee Igoe discussed future paving of the streets in Oakfield and CHIPS Funds. He also spoke about vehicle maintenance and would like the trucks to have new tires before winter. He also states that the Oakfield Historical Society does a great job and has excellent turn outs for their events and should be recognized. Trustee Graham states the disaster plan is being worked on by many parties for consistency. She hopes to have it finalized and ready for approval by May 1st, 2020. She also would like DPW Supervisor Laney to work on the purchasing of the new truck and keep up maintenance on the machinery needed for the fall and winter and trees are trimmed.

A Motion to approve the Trustee reports was made by Trustee Igoe, second by Trustee Graham. Ayes: Igoe, Graham, Cianfrini, Mullen. Carried.

Trustee Igoe left the meeting at @ 8:30 pm.

- 13. Mayor's Report. Mayor Boyle provided a verbal report to the Board of Trustees.** Mayor Boyle states they are working on replacing portions of the sidewalk throughout the Village and several residents on Forest Ave have stated they would like trees planted in their right of way. Code and Zoning Officer has kept the Mayor informed and is doing a good job and being efficient. He also discussed a walk-through of the Waste-Water Plant once completed.

Having no further business to come before the Board, the meeting was adjourned @ 8:49PM on **A Motion** by Trustee Cianfrini.

The Village will be holding two meetings per month for the months of October and November, it will be the second and fourth Monday of each month @ 6:30pm.

The next regular Board meeting held on Monday, October 28th, 2019 @ 6:30 PM at the Village Hall, 39 Main Street.

Second by Trustee Mullen. Ayes: Mullen, Cianfrini, Graham. Carried.

Respectfully Submitted,

Andrew Maguire
Clerk-Treasurer

VILLAGE OF OAKFIELD

OCTOBER 15TH, 2019

RESOLUTION # 30-2019: AUTHORIZING A PUBLIC HEARING FOR A PROPOSED LOCAL LAW #2 – 2019: AMENDING THE WATER RULES AND REGULATIONS

WHEREAS, the Board of Trustees of the Village of Oakfield, New York, will review and propose possible changes to the water rules and regulations, specifically the fee section; and **WHEREAS**, the Board of Trustees of the Village of Oakfield intends to review the current fee schedules, including, but not limited to: “Hydrant Repairs and Replacements”, “Service

Connections”, and “ Meter Pits”, to ensure they are current with standardized practices in scope, pricing and fair to existing and new water users; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Oakfield shall hold a public hearing on December 9th, 2019 at 6:30p.m. at Village Hall, 39 Main Street, Oakfield, New York, to consider the proposed local law.

Motion to adopt Resolution #30-2019 by Igoe

Seconded by Cianfrini

Ayes: Trustees Cianfrini, Igoe, Graham, Mullen

Nays:

Carried.

October 15th, 2019

**VILLAGE OF OAKFIELD
RESOLUTION #31- 2019**

A RESOLUTION OF APPRECIATION FOR DPW SUPERVISOR DAVID LANEY

WHEREAS, David Laney, hereby, is recognized for his exemplary concern and dedicated effort extended to the residents of the Village of Oakfield, New York having served faithfully over the last 35 years; and

WHEREAS, Beginning June 18th of 1984, Mr. Laney was hired as a DPW Maintenance Worker, and in 2001 became the DPW Supervisor; and

WHEREAS, The Village of Oakfield Board of Trustees recognizes his many accomplishments during his time with the Village, including, but not limited to: Maintenance of the water and sewer systems. Numerous improvements to the Parks and grounds. Holding many water and sewer licenses imperative to the operation and growth of the systems. Promotion of the Reed Beds at the Waste-Water Plant. Oversight of the new water tower and transmission main construction. Numerous upgrades to the Village's infrastructure and facilities, with an emphasis on fiscal conservation to serve the best interests of the Village and its residents. His willingness to adapt to new demands, changes in regulations, and administer the directives from the Board of Trustees, has helped the Village grow and flourish in his 35 years of employment; and

NOW, THEREFORE, BE IT RESOLVED, The Trustees of the Village of Oakfield, New York, hereby, adopt this resolution on the 15th day of October 2019.

Motion to adopt Resolution #30-2019 by Cianfrini

Seconded by Igoe

Ayes: Trustees Cianfrini, Igoe, Graham, Mullen

Nays:

Carried.