

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**October 23<sup>rd</sup>, 2017 @ 5:00 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 5:00 p.m. by Mayor Jason Armbrewster followed by the Pledge to the Flag. The following Trustees were present: John Igoe, David Boyle, John Mullen, Absent: Trustee Boring.

Also, Present: Andrew Maguire, Clerk-Treasurer; David Laney, DPW Supervisor; Steve Mountain; Mountain Engineering President; Jamie Linsley, Scott D'Alba and Joel D'Alba, Betterment Committee Members; Sean Downing, Jeff McIntire, Shawn Hilchey, Randy McIntire, Oakfield Fire Department Members; Lawrence Conway, Water User; Mary Yunker, Village Resident.

**PUBLIC HEARING:**

- 1) **Oakfield Fire Department;** Village Operated, Fire Protection District, or Fire District. Trustee Boyle would support the Fire Department. Mayor Armbrewster has mixed feelings on the issue. Trustee Mullen is not well informed enough to make a decision currently. The Board would like the fire department to create a fact sheet, as well as a rough draft of a budget for a future meeting. The goal is to inform the residents of the pros and cons of creating a fire district.

**A Motion** was made by Trustee Igoe to open the public hearing on **Information Gathering Session for the Possible Creation of a Fire District or Fire Protection District with the Oakfield Fire Department at 5:08 PM.** second by Trustee Mullen. Ayes: Boyle, Igoe, Mullen. Carried.

**A Motion** was made by Trustee Igoe to close the public hearing on **Information Gathering Session for the Possible Creation of a Fire District or Fire Protection District with the Oakfield Fire Department at 7:28 PM.** second by Trustee Mullen. Ayes: Boyle, Boring, Igoe, Mullen. Carried.

**PUBLIC COMMENTS:**

**Lawrence Conway;** spoke to the Board regarding his water bill, he believes a 4000-gallon reading is too high. Clerk-Treasurer Maguire will investigate and report directly to Lawrence the findings.

**OLD BUSINESS:**

- 1) **Waste Water Treatment Plant Improvements Update; Mountain Engineering.** Steve Mountain gave a verbal update to the Board. The Board would like the Fiscal Advisor to attend a future meeting to discuss the next steps of financing.

A) **WIIA Grant Funding Award- \$955,000 for WWTP Improvements/Rehabilitation.**

**A Motion** was made by Trustee Igoe to authorize Mayor Armbrewster to sign the intent letter for the WIIA Grant Funding in the amount of \$955,000, second by Trustee Mullen. Ayes: Boyle, Igoe, Mullen. Carried.

- 2) **60 S. Main St Sink Hole/Drainage Cap Pro Update; Mountain Engineering,** Steve Mountain gave a verbal report of the updates to the 60 S. Main St sinkhole and drainage project. Mary Yunker spoke to the Board about her family's involvement in the process. Trustee Igoe would like this whole process completed by of 2018. Mountain Engineering would like an agreement in place by January 2018 and work to being as soon as possible. The Village Attorney will research the property file and generate an easement agreement for the Yunker's to review. The project specs and the RFP's will be done by Mountain Engineering.
- 3) **Part-Time DPW Laborer Position.**

**A Motion** was made by Trustee Boyle to appoint James Cory @ a pay \$15/hr. to the Part Time DPW Laborer Position at a pay rate of \$15/HR, if he is not willing to accept it, Dale Wissinger is the contingency option, then Scott Way, second by Trustee Igoe. Ayes: Boyle, Igoe, Mullen. Carried.

- 4) **Genesee County Water Agreement.** The Board of Trustees discussed the fiscal and operational implications of the new proposed water agreement with the County. Mayor Armbruster states he will write a letter to the County stating the Village's position on the proposed agreement.

#### **NEW BUSINESS:**

1. **Oakfield Betterment Committee - Jamie Linsley - Approval of Christmas Tree's in Triangle Park & Oakfield Labor Day Celebration Discussion.** Oakfield Betterment Committee Members spoke to the Board about bringing the Labor Daze festival back to the Village September 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> 2018. They also presented an application for use of Community Facility for Triangle Park.

**A Motion** was made by Trustee Igoe to approve the Christmas in Oakfield event and the Christmas trees that will be put up, second by Trustee Mullen. Ayes: Boyle, Igoe, Mullen. Carried.

**A Motion** was made by Trustee Boyle to approve labor daze coming back to the Village and Clerk-Treasurer Maguire and DPW Supervisor Laney to assist the Betterment Committee in completing any NYS DOT paperwork and coordination with other applicable entities needed for approval of closing the streets, second by Trustee Mullen. Ayes: Boyle, Igoe, Mullen. Carried.

2. **June & July 2017 Financials, Cash Books, Bank Recons, Journal Entries, Payroll Report, Revenues and Expenditures, Balance Sheets.**

**A Motion** was made by Trustee Boyle to approve the June and July 2017 financial reports provided by Treasurer Maguire, second by Trustee Igoe. Ayes: Boyle, Igoe, Mullen. Abstain: Mayor Armbruster. Carried.

3. **D.P.W. Report. Written report Submitted.**

**A Motion** was made by Trustee Igoe to approve the new Village of Oakfield sign that will be placed where the old sign was, second by Trustee Boyle. Ayes: Boyle, Igoe, Mullen. Carried.

**4. Clerk's Report. Written Report Submitted.**

**5. Mayor's Report. Verbal Report Given.**

- A) **Letter of Resignation.** Trustee Scott Boring has resigned, in writing, from the Oakfield Board of Trustees effective immediately and officially filed with the Village Office. Mayor Armbruster will begin to search for a candidate for appointment for the remainder of his term, which would have expired 3/31/2018.

**A Motion** was made by Trustee Boyle to pay resigned Trustee Boring for October 2017 as he was still in office for the majority of October second by Trustee Igoe. Ayes: Boyle, Igoe, Mullen. Carried.

**A Motion** was made by Trustee Boyle to enter into executive session @ 7:51 PM to discuss a personnel matter, second by Trustee Igoe. Ayes: Boyle, Igoe, Mullen. Carried.

**A Motion** was made by Trustee Boyle to exit the executive session @ 8:07 PM to discuss a personnel matter, second by Trustee Igoe. Ayes: Boyle, Igoe, Mullen. Carried.

Having no further business to come before the Board, the meeting was adjourned @ 8:10 PM. on **A Motion** by Trustee Igoe seconded by Trustee Mullen. Ayes: Boyle, Mullen, Igoe. Carried.

The next regular Board Meeting will be Monday, November 11<sup>th</sup>, 2017 @ 5:00 p.m.

Respectfully Submitted,

Andrew Maguire  
Clerk/Treasurer  
October 23<sup>rd</sup>, 2017