

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**November 12<sup>th</sup>, 2019 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Laurie Nanni. The following Trustees were present: John Mullen, Michael Cianfrini, John Igoe, Michele Graham.

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Oakfield Historical Society Presidents, Laurie Nanni and Darlene Warner; Oakfield Resident, Amber.

**PUBLIC HEARING:**

**PUBLIC COMMENTS:**

**OLD BUSINESS:**

**A) WWTP Rehab Capital Project: Pay Application # 10 – Suburban Electric: EFC Funding.**

**A Motion** was made by Trustee Graham to approve Pay Application # 10 – Suburban Electric and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried.

**B) Proposal from Camden for Services to WWTP Lab.** The Board would like to see much more detail on the proposal of services, and this will likely have to be reviewed by Mountain Engineering first and foremost. Mayor Boyle asked for a motion, none was given by a Trustee.

**NEW BUSINESS:**

**1. Approval of Affidavit of Village Tax Collector for 2019-2020 Village Taxes.**

**A Motion** was made by Trustee Igoe to approve the 2019-2020 Affidavit of Village Tax Collector for 2019-2020, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried.

**2. Resolution # 32 – 2019: A Resolution of Appreciation for the Oakfield Historical Society.**

**3. A Motion** was made by Trustee Igoe to approve Resolution # 32 – 2019: A Resolution of Appreciation for the Oakfield Historical Society, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**4. Resolution # 33 – 2019: A Resolution of Appreciation for the Clerk-Treasurer – Andrew Maguire.**

**5. A Motion** was made by Trustee Graham to approve Resolution # 33 – 2019: A Resolution of Appreciation for the Clerk-Treasurer – Andrew Maguire, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**6. Fire Department Report. No Report provided.**

7. **Zoning/Code Report. No Report provided.**
8. **Historical Society Report. Laurie Nanni and Darlene Werner provided the Board with a Verbal Report.**
9. **Approval of October 15<sup>th</sup>, 2019 Minutes.**

**A Motion** was made by Trustee Graham to approve October 15th, 2019 Minutes, second by Trustee Igoe. Ayes: Mullen, Cianfrini, Igoe, Graham. Carried

**10. Approval of November 2019 Abstract.**

Ao Chks 17549-17561	(\$2,533.81)	(\$2,533.81)			
Fo Chks 17008-17012	(\$137,745.34)		(\$137,745.34)		
G0 Chks 17237-17238	(\$6,263.91)			(\$6,263.91)	
HW Chks 17329-17330	(\$6,758.36)				(\$6,758.36)

**A Motion** was made by Trustee Graham to approve November 2019 Abstract, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**11. October 2019 Investment Report.**

**A Motion** was made by Trustee Graham to approve September 2019 Investment Report which includes a transfer of \$5377.94 from the Parks Capital Reserve to pay for part of the electrical upgrades to Triangle Park, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**12. June, July, August, September 2019 Financials.**

**A Motion** was made by Trustee Igoe to approve June, July, August and September 2019 Financials, which includes the Board authorizing a due to due from the General Fund and Water Fund, whereas the Water Fund would receive \$65,684.08 in cash flow from the general fund to pay for expenses, and the water fund will need to repay the general fund when the funds become available, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**13. DPW Report. Supervisor Laney provided a Written Report.**

**14. Clerk's Report. Clerk-Treasurer Maguire provided a Written Report.**

- a) **Update on processes, timeline, helpful hints.**
- b) **Approval to use Debit Card to purchase new Weather System for WWTP.**

**A Motion** was made by Trustee Graham to approve the Clerk-Treasurer a onetime use of the debit card to purchase a new weather system for the waste-water plant in the amount of \$220.00 from AcuRite through Walmart.com, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

- c) **Public Hearing for CDBG Grant fund close-out.**

**15. Trustee Reports.** Trustee Igoe stated he appreciates all that has been accomplished in 5 years. Trustee Mullen inquired about paving North Pearl Street with DPW Supervisor Laney. He addressed repairs to equipment and how that is handled. Trustee Mullen also asked when the new truck would be ordered and why it has not been. Trustee Graham stated that she noticed less hours spent by Mountain Engineering at the plant and has provided more detail on the invoices. Trustee Graham received a request to adopt the Genesee County Hazard Mitigation Plan and feels this should be done by the Board next

meeting and she will be meeting with Sean and Tim Yaeger to go over the Village's plan for updating the Village's plan.

16. **Mayor's Report.** Mayor Boyle states that the vacancy protocol should be addressed for the Clerk-Treasurer position. The employment posting was posted on the The Daily News, Twitter, Indeed.com, and the Village's website and posted in the Village Office. Ideally, the Board should schedule interviews for November 21<sup>st</sup>, preferably have it narrowed down to three top candidates to go before a panel of the Board, which will be posted but go into executive session immediately.

Having no further business to come before the Board, the meeting was adjourned @ 7:39PM on **A Motion** by Trustee Cianfrini.

The next special Board meeting held on Monday, November 21<sup>st</sup>, 2019 @ 6:30 PM at the Village Hall, 39 Main Street for the purpose of interviewing candidates in an executive session.

The Next regular meeting will be held on Monday, December 9, 2019.

Second by Trustee Mullen. Ayes: Mullen, Cianfrini, Graham, Igoe. Carried.

Respectfully Submitted,

Andrew Maguire  
Clerk-Treasurer  
**NOVEMBER 12<sup>th</sup>, 2019**

**VILLAGE OF OAKFIELD  
RESOLUTION #32- 2019  
A RESOLUTION OF APPRECIATION FOR THE OAKFIELD HISTORICAL SOCIETY**

**WHEREAS**, The Oakfield Historical society, led by Co-Presidents: Laurie Nanni and Darlene Warner, hereby, are recognized for their exemplary concern and dedicated effort extended to the residents and historical preservation of the Village of Oakfield, New York having served our community faithfully; and

**WHEREAS**, the Oakfield Historical Society has done an amazing job of putting on community events and promoting social gatherings that are informational; and

**WHEREAS**, The Village of Oakfield Board of Trustees wishes to recognize the Oakfield Historical Societies many accomplishments, community events, and overall preservation of historical information for Oakfield, including, but not limited to: Maintaining the Historical Society Museum structurally and all of its contents and artifacts, coordinating and promoting community events such as 2<sup>nd</sup> grade walk around day with OACS, walking tours of the community with speakers on the historical significance of the buildings and people who have lived in Oakfield, and Cemetery Clean Up Days. Darlene and Laurie, and many other members, have written several books about the history of Oakfield, Gypsum Rock, Our Little Village, Mysteries Murders and Mayhem, Our Glory Years, and Main Street Ablaze are some of

the many. All the members willingness to donate their time and energy to preserving the rich history of Oakfield should be commended and admired; and

**NOW, THEREFORE, BE IT RESOLVED,** The Trustees of the Village of Oakfield, New York, hereby, adopt this resolution on the 12<sup>th</sup> day of November 2019.

**Motion to adopt Resolution #33-2019 by Igoe**

**Seconded by Cianfrini**

**Ayes: All**

**Nays: none**

**Carried.**

**November 12, 2019**

**VILLAGE OF OAKFIELD  
RESOLUTION #33- 2019  
A RESOLUTION OF APPRECIATION FOR CLERK TREASURER**

**WHEREAS,** Andrew Maguire, hereby, is recognized for his exemplary concern and dedicated effort extended to the residents of the Village of Oakfield, New York having served faithfully over the last 5 years; and

**WHEREAS,** Beginning May 1, of 2014, Mr. Maguire was hired as a Clerk-Treasurer; and

**WHEREAS,** The Village of Oakfield Board of Trustees hereby and henceforth recognize Andrew J. Maguire as an honorary member of the Village of Oakfield community. Such recognition being duly deserved and acknowledge by those he has so faithfully served; and

**NOW, THEREFORE, BE IT RESOLVED,** The Trustees of the Village of Oakfield, New York, hereby, adopt this resolution on the 12<sup>th</sup> day of November 2019.

**Motion to adopt Resolution #33-2019 by Graham**

**Seconded by Trustee Mullen**

**Ayes: Igoe, Mullen, Graham, Cianfrini**

**Nays:**

**Carried.**