

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**December 9th, 2019 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Kim Staniszewski. The following Trustees were present: John Mullen, Michael Cianfrini, John Igoe, Michele Graham.

Also, Present: Deputy Clerk/Treasurer, Michelle Bartholomew; DPW Supervisor, Dave Laney; Kim Staniszewski, Fire Chief, Sean Downing; Steve Mountain, Mountain Engineering.

**PUBLIC HEARING:** CDBG Grant Fund Closeout.

**A Motion** was made by Trustee Igoe to open the public hearing on the CDBG Grant Fund, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**PUBLIC COMMENTS:**

**OLD BUSINESS:**

- A) **WWTP Rehab Capital Project Update:** Steve Mountain, Mountain Engineering submitted to the Board a WWTP-Use of Remaining Funds priority Listing sheet and a WWTP Punch List/Uncompleted Work List. The remaining funds available is \$85,000.
- B) **WWTP Rehab Capital Project: Pay Application # 14 – STC Construction: EFC Funding.**

**A Motion** was made by Trustee Cianfrini to approve Pay Application # 14 – STC Construction and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Igoe. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**NEW BUSINESS:**

1. **Resolution # 34 – 2019: Authorizing the adoption of the 2019 Genesee County, NY Hazard Mitigation Plan.**

**A Motion** was made by Trustee Graham to approve Resolution # 34 – 2019: Authorizing the adoption of the 2019 Genesee County, NY Hazard Mitigation Plan, second by Trustee Igoe. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

2. **Fire Department Report.** Written report provided. Chief Downing asked the board for approval to transfer surplus equipment to Mercy EMS.

**A Motion** was made by Trustee Igoe to approve the transfer surplus equipment to Mercy EMS. second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

3. **Zoning/Code Report.** Written Report submitted.
4. **Historical Society Report.** No Report provided.

**5. Approval of November 12, 2019 Minutes.**

**A Motion** was made by Trustee Cianfrini to approve November 12, 2019 Minutes, second by Trustee Mullen. Ayes: Mullen, Cianfrini, Igoe, Graham. Carried

**6. Approval of December 2019 Abstract.**

<b>A0 17562-17592</b>	<b>(\$22,372.63)</b>	<b>(\$22,372.63)</b>			
<b>F0 17013-17020</b>	<b>(\$1,152.75)</b>		<b>(\$1,152.75)</b>		
<b>G0 17239-17247</b>	<b>(\$5,513.17)</b>			<b>(\$5,513.17)</b>	
<b>H0 17331-17332</b>	<b>(\$4,700.00)</b>				<b>(\$4,700.00)</b>

**A Motion** was made by Trustee Cianfrini to approve December 2019 Abstract, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**7. October 2019 Financials.**

**A Motion** was made by Trustee Igoe to approve the October 2019 Financials, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**8. DPW Report. Supervisor Laney provided a Written Report.**

- a. Supervisor Laney asked the board for approval on supervisor and 1 employee to attend a seminar on March 3<sup>rd</sup> in Cheektowaga for coating and paintings for Water/Sewer at no cost.

**A Motion** was made by Trustee Graham to approve D. Laney and 1 employee to attend a seminar on March 3<sup>rd</sup> in Cheektowaga for coating and paintings for Water/Sewer at no cost., second by Trustee Igoe. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

- b. Supervisor Laney investigated cost for painting of the water tower. He talked with Global Contracting and gave him a paint replacement price of \$80,000.
- c. Security Camera Update: Supervisor Laney got 1 quote from Humphrey Electric. The Board is requesting Supervisor Laney to get 3 quotes by the second meeting in January.

**9. Clerk's Report.**

Deputy Clerk-Treasurer Bartholomew provided a verbal Report. Update on the upcoming January Water/Sewer bills.

**10. Trustee Reports.** Trustee Graham was contacted by Eric Phelps of Bonduelle regarding the Community Garden. The Board determined that this was not a Village issue as the community garden will be on their private property.

**11. Mayor's Report.**

- a. Mayor Boyle appointed Kimberly Staniszewski as new Clerk Treasurer for the Village of Oakfield. She was sworn in.
- b. Village Christmas party will be held at Caryville Inn on Friday, December 13, 2019 at 12:00 noon.
- c. Mayor Boyle updated the Board of the meeting with the Town about the O & M with the water system.

**A Motion** was made by Trustee Graham to approve the closeout **CDBG Grant Fund**, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

**A Motion** was made by Trustee Cianfrini to close the public hearing on the **CDBG Grant Fund**, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini, Igoe. Carried

Having no further business to come before the Board, the meeting was adjourned @ 8:05PM on **A Motion** by Trustee Igoe.

The Next regular meeting will be held on Monday, January 13, 2019.

Second by Trustee Cianfrini. Ayes: Mullen, Cianfrini, Graham, Igoe. Carried.

Respectfully Submitted,

Michelle Bartholomew  
Deputy Clerk-Treasurer

## **RESOLUTION 34 - -2019**

### **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF OAKFIELD AUTHORIZING THE ADOPTION OF THE 2019 GENESEE COUNTY, NY HAZARD MITIGATION PLAN**

**WHEREAS**, all jurisdictions within Genesee County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate longterm risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

**WHEREAS**; a coalition of Genesee County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Genesee County; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

**NOW, THEREFORE, BE IT RESOLVED** that the **Village of Oakfield**:

- 1) Adopts in its entirety, the 2019 Genesee County Hazard Mitigation Plan (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.

- 4) Will continue its support of the Hazard Mitigation Steering Committee and Planning Partnership as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

PASSED AND ADOPTED on this 9th day of DECEMBER 2019, by the following vote:

**Motion to adopt Resolution #34-2019 by Trustee Graham**

**Seconded by Trustee Igoe**

**Ayes: Trustees Igoe, Cianfrini, Graham, Mullen.**

**Nays:**

**Carried.**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

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**David Boyle**  
**Mayor, Village of Oakfield**

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, David Boyle, Mayor of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution # 34 - 2019 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 9th day of December, 2019, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 9th day of December 2019.

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