

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

December 10th, 2018 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor David Boyle, followed by the Pledge to the Flag led by Mike Morris. The following Trustees were present: John Mullen, Michele Graham, Michael Cianfrini. Absent Trustee: John Igoe,

Also, Present: Clerk/Treasurer, Andrew Maguire; DPW Supervisor, Dave Laney; Jamie Lindsley, OBC.

PUBLIC HEARING:

PUBLIC COMMENTS:

Jamie Lindsley spoke to the Village board about financial assistance with taking out a Genesee County of Chamber page for 2019. Other local businesses are being asked to contribute as well. The Board will not be contributing funds to the cost of the ad taken out by the Oakfield Betterment Committee.

OLD BUSINESS:

1. WWTP Rehab Capital Project and Drainage Capital Project.

A) Pay Application # 4 – STC Construction: To Be Funded by CDBG Grant.

A Motion was made by Trustee Mullen to approve Pay Application # 4 – STC Construction and any CDBG pay application request forms necessary as this payment is to be funded by the CDBG Grant Fund, second by Trustee Cianfrini. Ayes: Mullen, Graham, Cianfrini. Carried.

B) Resolution # 25 -2018: Waste Water Collection and Treatment Plant Improvements – Asphalt Work for Drying Beds – Camden Group.

A Motion was made by Trustee Cianfrini to approve Resolution # 25 -2018: Waste Water Collection and Treatment Plant Improvements – Asphalt Work for Drying Beds – Camden Group, second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini. Carried.

C) MWBE Approval with EFC Grant Funding for Tractor Purchase. The Board of Trustees will wait for EFC funding before expending the funds to purchase the tractor.

2. Genesee County Sales Tax Allocation Update. The Board has reviewed the newest information on the Genesee County Sales Tax Agreement.

NEW BUSINESS:

1. 2018-2019 Snow Removal Agreement with Town of Oakfield.

A Motion was made by Trustee Graham to approve the 2018-2019 Snow Removal Agreement with the Town of Oakfield, second by Trustee Mullen. Ayes: Mullen, Graham, Cianfrini. Carried.

2. **2018-2019 Budget to Actual Review in Preparation of Future Budget Meetings.** The Board reviewed the budget to date for fiscal year 18-19 in preparation for future budget meetings. Trustee Graham spoke about some of the items or tasks she would like done in the Village and possibly in the budget.
3. **Fire Department Report. No Report Provided.**
4. **Zoning and Code Report.** No Report Provided.
5. **Approval of October 9th and November 13th, 2018 Minutes.**

A Motion was made by Trustee Cianfrini to approve the October 9th, 2018 Minutes, second by Trustee Mullen. Ayes: Boyle, Mullen, Cianfrini. Abstain: Trustee Graham. Carried.

A Motion was made by Trustee Graham to approve the November 13th, 2018 Minutes, second by Trustee Mullen. Ayes: Graham, Mullen, Boyle. Abstain: Trustee Cianfrini. Carried.

6. **Approval of December 2018 Abstract.**

A Motion was made by Trustee Mullen to approve the December 2018 Abstract, second by Trustee Graham. Ayes: Graham, Mullen, Boyle. Carried.

7. **November 2018 Investment Report.**

A Motion was made by Trustee Cianfrini to approve the November 2018 Investment Report, second by Trustee Graham. Ayes: Graham, Mullen, Boyle. Carried.

8. **October 2018 Financials**

A Motion was made by Trustee Mullen to approve the October 2018 Financials, second by Trustee Cianfrini. Ayes: Graham, Mullen, Boyle. Carried.

9. **D.P.W. Report. Written Report Provided.**

A Motion was made by Trustee Graham to approve pursuing the LED Street Light Replacement Program with energy incentives through National Grid and authorize Mayor Boyle, DPW Supervisor Laney, or Clerk Maguire to execute any necessary letters and/or documents National Grid requires, second by Trustee Cianfrini. Ayes: Graham, Mullen, Cianfrini. Carried.

10. **Clerk's Report. Written Report Provided.**

- a. **Request for One Time Credit.**

A Motion was made by Trustee Cianfrini to approve the one-time credit request for account # 777, second by Trustee Mullen. Ayes: Graham, Mullen, Boyle. Carried

- b. **Approval of Cancer Bill Binding Coverage for Oakfield Fire Department.**

A Motion was made by Trustee Mullen to approve the Cancer Bill Insurance Coverage for the 27 eligible fire fighters with the Oakfield Fire Department at an annual cost of \$3699 for 2019, effective 1/1/19, second by Trustee Graham. Ayes: Graham, Mullen, Cianfrini Carried.

- 11. Trustee Reports.** Trustee Graham spoke to the Board about updating the Emergency Water Plans that will include Town mapping as well as some items she would like discussed during budget workshops.
- 12. Mayor's Report.** Mayor Boyle provided a Verbal Report. He would like to meet with Town and Fire Department Officials to discuss the Fire Departments Budget for fiscal year 2019-2020.

Having no further business to come before the Board, the meeting was adjourned @ 7:38 PM on **A Motion** by Trustee Mullen,

The next regular Board meeting held on December 24th, 2018 @ 6:30 PM at the Village Hall, 39 Main Street has been cancelled.

The next regularly scheduled meeting will be held on January 14th, 2018 @ 6:30 PM at the Village Hall, 39 Main Street.

Second by Trustee Graham. Ayes: Mullen, Graham, Cianfrini. Carried.

Respectfully Submitted,

Andrew Maguire
Clerk/Treasurer
December 10th, 2018

RESOLUTION NO. 25

DATED: DECEMBER 10TH, 2018

**VILLAGE OF OAKFIELD WASTEWATER COLLECTION AND TREATMENT
PLANT IMPROVEMENTS
ASPHALT WORK FOR DRYING BEDS
CAMDEN GROUP**

WHEREAS, the Village is completing improvements to its Wastewater Collection and Treatment Plant; and

WHEREAS, due to the specialized nature of installing the pervious asphalt layer in the new drying beds was determined through committee meetings and that the work should be completed by the Village's contract operator – Camden Group; and

WHEREAS, Camden Group submitted a proposal to furnish and install the impervious asphalt layer (attached); and

WHEREAS, the Village's Engineer – Mountain Engineering, PLLC has reviewed the quantities and costs with the Village and Camden Group and recommends approval of the costs; and

WHEREAS, the proposed contract acknowledges that Camden Group is responsible for paying its employees the higher of federal, state or local prevailing wage rates and Davis-Bacon wage rates for this job; and

WHEREAS, this job was originally considered as a technical work force account task but is being classified as ineligible for such classification because Camden Group employees are not employees of the funding recipient Village of Oakfield; and

WHEREAS, the work awarded to Camden Group has been completed and inspected, and payment to Camden Group will be approved/funded by either the NYS Environmental Facilities Corporation ("NYS EFC") and/or Office of Community Renewal (OCR)/Community Development Block Grant (CDBG) pending the approval of this resolution and the written contract for the Project work by Camden Group;;

NOW, THEREFORE, BE IT RESOLVED that the contract that is annexed hereto as Exhibit "A" for Camden Group to provide the necessary work for the installation of the Project and the Village Mayor is authorized to execute it and submit it to NYS EFC and/or OCR/CDBG.

EXHIBIT "A"

PROPOSED CONTRACT WITH CAMDEN GROUP

THIS AGREEMENT made this 10th day of December 10, 2018, between Camden Group, Inc. ("Camden"), and the Village of Oakfield ("Village")

WITNESSETH:

WHEREAS, this contract is made for the purpose of authorizing Camden Group, Inc. to furnish and install the pervious asphalt for the new Drying Beds; and

WHEREAS, Camden Group submitted a price quote proposal to furnish and install the pervious asphalt for a lump sum of \$11,000.00 and an estimated 15 hours of oversight at normal billing rates, which is annexed hereto and made a part hereof as Exhibit “1”; and

WHEREAS, §103(1) General Municipal Law providing for competitive bidding of public works contracts does not require contracts for public work for less than \$35,000.00 to be competitively bid and the Procurement Policy of the Village recognizes that the contract operator of the WWTP is not required to comply with their procurement policy requirements when acting as operator of the WWTP pursuant to an existing operating contract;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. Camden commits to furnishing and installing the pervious asphalt for a lump sum of \$11,000 and an estimated 15 hours of oversight at normal billing rates
2. The \$11,000.00 work is not subject to MWBE compliance through EFC due to the dollar amount of the contract is below the threshold for MWBE. The job is subject to Camden paying the higher of federal, state or local prevailing wage rates to employees and Davis-Bacon wage rates when applicable.
3. Camden and Village shall fully comply with applicable requirements of the State Revolving Fund Financing Agreement applicable to this job.
4. Compliance with General Municipal Law §103(1) for competitive bidding is not required on the additional ground of the contract price being less than \$35,000.00.
5. Camden will provide all insurance required pursuant to the WWTP operating contract.
6. The work under the contract is subject to inspection by Village engineers.
7. Camden is an independent contractor and not an agent or employee of the Village.
8. Village will pay a lump sum of \$11,000.00 plus oversight costs when the work is completed by Camden and the engineers deem the work complete and satisfactory upon inspection.
9. Any dispute about the performance of the work or the payment to Camden by the Village shall be raised by a claim by Camden for arbitration, subject to the rules of the American Arbitration Association.
10. Payment to Camden is conditioned on approval of a voucher/invoice for payment by NYS Environmental Facilities Corporation (NYSEFC). If NYSEFC rejects payment, the Parties shall cooperate to re-submit the correct payment requests to NYSEFC to persuade NYSEFC to approve payment.
11. There is no liquidated damage provision in this contract.
12. This contract is anticipated to be substantially completed before it is approved by the Village.
13. The contract is subject to approval by NYSEFC as being eligible for Clean Water State Revolving Fund (CWSRF) financial assistance.

IN WITNESS WHEREOF, the Parties execute this Agreement as of the date and year first above written.