

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

March 23, 2020 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:36p.m. by Mayor Dave Boyle, followed by the Pledge to the Flag led by Mayor Boyle. The following Trustees were present: John Mullen, Michael Cianfrini, and John Igoe. By Video Conference: Michele Graham

Also, Present: Clerk/Treasurer, Kimberly Staniszewski;

PUBLIC HEARING: None

PUBLIC COMMENTS: None

OLD BUSINESS:

NEW BUSINESS

1. **Fire Department Report.** No Report
2. **Zoning/Code Report.** No Report
3. **Historical Society Report.** No Report Provided.
4. **Approval of February 24, 2020 Minutes**

A Motion was made by Trustee Igoe to accept the February 24, 2020 Minutes, second by Trustee Cianfrini. Ayes: Trustees Igoe, Cianfrini, Mullen, Mayor Boyle, Abstain: Trustee Graham. Carried

5. **Approval of March 9, 2020 Minutes**

A Motion was made by Trustee Igoe to accept the March 9, 2020 Minutes, second by Trustee Mullen. Ayes: Trustees Igoe, Cianfrini, Mullen, Mayor Boyle, Abstain: Trustee Graham. Carried

6. Resolution #6-2020: AUTHORIZING PARTICIPATION IN THE YEAR 2020

JOINT YOUTH PROGRAM. Trustee Igoe questioned the amount the Village pays for the park program and how is the allocation of the Village's portion determined. Clerk Staniszewski will contact Town of Oakfield for clarification and present at the next meeting.

A Motion was made by Trustee Igoe to table the AUTHORIZING PARTICIPATION IN THE YEAR 2020 JOINT YOUTH PROGRAM, second by Trustee Cianfrini. Ayes: Trustees Igoe, Cianfrini, Mullen, Mayor Boyle. Abstain: Trustee Graham. Carried.

7. DPW Report. A written report was provided by DPW Supervisor, David Laney.

- a. Trustee Igoe asked if Brush pick-up could begin sooner. Mayor Boyle will discuss with DPW Supervisor.

8. Clerk's Report. A written report was provided by Clerk-Treasurer, Kim Staniszewski

- a. Govt Accounting School was cancelled. Will be rescheduled at a later date.
- b. Water Bills will be mailed Monday, March 30th. The office is closed to the public in following the social distancing guidelines of the Governor and President. Signs will be posted on the Office door and on the Village's website instructing residents how to pay those bills.
- c. M&T Bank Manager, Erik Fix contacted the Village and advised that the bank is open but will be by appointment only and only 2 customers will be allowed in the lobby at a time.

A Motion was made by Trustee Cianfrini to accept the Clerk's report as provided by Clerk-Treasurer, Kim Staniszewski, second by Trustee Igoe. Ayes: Trustees Igoe, Cianfrini, Mullen, Mayor Boyle. Abstain: Trustee Graham. Carried.

9. Trustee Reports.

- a. Trustee Igoe reported on changes the Fire Department has implemented during the pandemic to protect the residents as well as the volunteers responding to calls. Fire Chief Downey will be sending out updates to department and to the Village Trustees.

10. Mayor's Report.

- a. Mayor Boyle discussed the UV system at the WWTP. The DEC has asked that we start the system. The start-up was successful.
- b. Training will be provided on the system both for Camden and DPW. A Service Contract will be provided at the next meeting for review and approval.
- c. Tentative Budget was provided to Trustees for their review.

11. Executive Session to discuss Personnel items.

A Motion was made by Trustee Igoe to go into executive session to discuss a personnel item @ 8:15PM, Clerk-Treasurer Staniszewski was asked to leave, second by Trustee Cianfrini. Ayes: Trustees Igoe, Cianfrini, Mullen, Mayor Boyle. Abstain: Trustee Graham. Carried.

A Motion was made by Trustee Mullen to close executive session to discuss personnel items @8:29 pm, second by Trustee Cianfrini. Ayes: Trustees Igoe, Cianfrini, Mullen, Mayor Boyle. Abstain: Trustee Graham. Carried.

Having no further business to come before the Board, the meeting was adjourned @ 8:30 PM on **A Motion** by Trustee Mullen.

The Next regular meeting will be held on Monday, April 13, 2020 at 6:30 pm.

Second by Trustee Igoe. Ayes: Trustees Igoe, Cianfrini, Mullen, Mayor Boyle. Carried.

Respectfully Submitted,


Kimberly Staniszewski
Clerk-Treasurer