

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

June 8, 2020 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:33 p.m. by Mayor David Boyle followed by the Pledge to the Flag led by Trustee John Mullen. The following Trustees were present: John Igoe, John Mullen, Michele Graham, and Michael Cianfrini.

Also, Present: Clerk/Treasurer, Kimberly Staniszewski

*The meeting was streamed live on Village of Oakfield, NY Face Book Page and recorded as required under Gov. Cuomo Executive Order No. 202.1 issued during the Covid-19 Pandemic.

PUBLIC HEARINGS:

1) Organizational Meeting: Review and Approval of Appointments, Policies, Procedures, and Committees.

A Motion was made by Trustee Cianfrini to open the public hearing @ 6:34 P.M for the Organizational Meeting: Review and Approval of Appointments, Policies, Procedures, and Committees., second by Trustee Graham. Ayes, Graham, Mullen, Cianfrini, Igoe, Mayor Boyle. Carried.

Minutes for the Annual Organizational Meeting will be kept separately.

A Motion was made by Trustee Cianfrini to close the public hearing @ 6:46 P.M. for the Organizational Meeting: Review and Approval of Appointments, Policies, Procedures, and Committees, second by Trustee Graham. Ayes, Graham, Mullen, Cianfrini, Igoe, Mayor Boyle. Carried

PUBLIC COMMENTS: None

OLD BUSINESS:

1. WWTP Rehab Capital Project and Drainage Capital Project.

A) Pay Application #16- STC Construction: EFC Funding.

A Motion was made by Trustee Igoe to approve Pay Application # 16– STC Construction and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Mullen. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

B) Pay Application #17 – Mountain Engineering: EFC Funding.

A Motion was made by Trustee Graham to approve Pay Application #17 – Mountain Engineering and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Mullen. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

C) Invoice –Home Depot: EFC Funding.

A Motion was made by Trustee Cianfrini to approve Pay Invoice from Home Depot for Painting Supplies and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Graham. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

NEW BUSINESS:

1. **Fire Chief/President Report:** No Report Provided
2. **Zoning/Code Officer Report:** Code/Zoning Enforcement Officer Morris provided an update on several requests for building permits within the Village. He has sent out 6 violation letters. He provided further detail on the proposed Weed and Debris Law changes. Mayor asked the Board to review the draft and send comments to Village Office. A Public Hearing to be held in July on Weed and Debris Law changes.

A Motion was made by Trustee Graham to approve Resolution #11-2020 Rescinding Authorization of Participation in Youth Recreation 2020 due to its unfortunate cancelation because of the COVID-19 pandemic, second by Trustee Igoe. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

3. **Approval of June 8th, 2020 Abstract/P.O.'s:**

6/9 ABSTRACT					
A0 Chks 17757-17779	(31,473.92)	(31,473.92)			
F0 Chks 17060-17062	(482.61)		(482.61)		
G0 Chks 18101-18105	(8,245.35)			(8,245.35)	
H0 Chks 17340-17342	(15,699.15)				(15,699.15)

A Motion was made by Trustee Mullen to approve June 8th, 2020 Abstract, second by Trustee Cianfrini. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

4. **DPW Report-** DPW Supervisor Laney provided written report and called into meeting.
 - Telemetry System at Water Tower is triggering an alarm at the DPW Plant, there is a problem with it. Mayor asked Supervisor Laney to contact Odessey regarding the warranty.
 - Road Repaving is on hold until we hear from the State on the CHIPS funding. The board would still like to be on the County's list so that the work can move forward when we hear about the CHIPS funding being released. Trustee Graham asked if the pot-holes could still be done with temp-patch work. Mayor advised this would be out of Village funds. Supervisor Laney to look into the cost.
 - Trustee Graham asked about the sign-posts being done and asked for an update at the next meeting
 - Trustee Mullen asked about the sidewalks that need repairing. Supervisor Laney reported that we have not heard from the company that we were going to hire. The Board asked Supervisor Laney to start getting new quotes from other companies to move the work forward.

A Motion was made by Trustee Igoe to approve DPW Report for June 8, 2020, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried

5. **Clerk's Report-**Clerk-Treasurer Staniszewski provided written report.
 - OACS has requested use of Triangle Park for the period of July 13th thru Aug 14th for the lunch distribution program for children in the district. They are looking for volunteers to help with distribution from 11:30 to 1pm.
 - Trash Receptacles will need to placed in the park and on Main St.
 - OA Lions Club has requested use of Triangle Park on July 11, 2020 and permission to hold their Community Wide Garage Sales that day and for the Village to waive garage sale permits for that weekend.

A Motion was made by Trustee Graham to approve OA Lions Club use of Triangle Park and to waive garage sale permits for July 11, 2020, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried

- Village Office has opened to the public utilizing NYS reopening guidelines. Everything going well.
- Payment has been received for the 2019-2020 Fire Protection Agreement with the Town of Oakfield
- Village Tax Bills were mailed out on 5-29-2020

A Motion was made by Trustee Graham to accept Clerk-Treasurer report as provided by Clerk-Treasurer Kim Staniszewski, Second Trustee Igoe. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

6. Trustee's Report-

- Trustee Graham reports she is working on updating the Village Welcome Letter.
- Trustee Igoe reports he will be working on the financial audits with Clerk-Treasurer Staniszewski
- Trustee Mullen would like to make the Sidewalk replacement a priority over the next few weeks.

7. Mayor's Report-

- Discussed DPW scheduling and the directions given to department heads to be on an austerity budget for the time being until we find out more on the Sales Tax Revenue disbursements from the County. DPW scheduling proposed will need to be finalized at the July meeting.
- Saturday morning telephone meetings have been successful with the County. The mental health of all GC residents is a priority and we need to continue spreading the message of there being help for anyone that may need it. They are still stressing the importance of wearing masks, hand washing and social distancing.

8. Executive Session to discuss Personnel items.

A Motion was made by Trustee Igoe to go into executive session to discuss a personnel item @ 8:00 PM, Clerk-Treasurer Staniszewski was asked to leave, second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

A Motion was made by Trustee Mullen to close executive session discussion on personnel items @8:10pm, second by Trustee Cianfrini. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried.

Having no further business to come before the Board, the meeting was adjourned @ 8:10 PM on **A Motion** by Trustee Igoe;

Regular Meeting and Public Hearing will be held on July 13th, 2020 at 6:30 PM followed by the next regular Board meeting at the Village Hall, 39 Main St.

Second by Trustee Cianfrini. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried.

Respectfully Submitted,

Kimberly Staniszewski
Clerk/Treasurer
June 8th, 2020